



26 November 2024

Mayor Guy Titus  
Board of Works and Public Safety  
10 South State St.  
Greenfield, IN 46140

Re: Transfer of Journeyworker

Mayor and Board Members,

As part of our succession plan, there was a need for a Plant Operator, due to a Military deployment. Mr. Horn is currently a Distribution Operator, and he has worked in both filtration and distribution with our personnel over the last year. He has grown in the plant environment and is now looking to further his career by requesting this transfer.

Mr. Horn will be obtaining his WT3 as soon as he has completed the requirements issued by IDEM. He is already holding a DSL and CDL as part of his previous experience in the Utility.

I request that the Board approve the job position change of Mr. Tim Horn from Distribution Operator to Plant Operator as presented below effective **21 December 2024**.

NAME	CURRENT TITLE/SALARY	PROPOSED TITLE/SALARY
Tim Horn	Distribution Operator / \$33.87	Plant Operator / \$37.25

Respectfully Submitted,

Charles Gill  
Water Utility Manager

cc: Jane Webb, Utility Coordinator  
Mitch Ripley, Human Resources Director  
Lori Elmore, Clerk-Treasurer