

Welcome to the Fire Inspection Division

The Fire Prevention Division is headed up by Fire Marshal Steve Kropacek who has over 25 years of experience.

Our Mission:

The Fire Inspection Division is dedicated to ensuring the safety of our community by enforcing fire codes, conducting inspections, and providing education to prevent fire hazards. We work diligently to protect lives, property, and the environment through comprehensive fire prevention efforts.

What We Do

- **Fire Safety Inspections:**
We conduct routine fire safety inspections for commercial, and industrial properties. Our goal is to ensure compliance with local, state, and national fire codes to minimize fire risks.
- **Code Enforcement:**
Our team ensures that all buildings, new constructions, and renovation projects meet established fire codes and standards. This includes fire alarm systems, sprinkler installations, and emergency exits.
- **Fire Prevention Education:**
We offer educational programs for businesses, schools, and residents to help reduce the likelihood of fire hazards. Our fire safety experts provide guidance on safe practices and fire prevention tips.

Important Requirements

To ensure compliance with fire safety standards, property owners and managers may be required to submit certain documentation related to fire protection systems. These include:

1. **90-Minute Emergency Lighting Affidavit:**
As part of fire code compliance, properties equipped with emergency lighting systems must fill out and submit a 90-minute Emergency Lighting Affidavit to confirm that their emergency lighting systems have been tested and functioned for the required duration during a power outage.
2. **Audible Announcement Affidavit:**
In buildings with public spaces or areas requiring an audible fire alarm system, an Audible Announcement Affidavit must be submitted. This affidavit confirms that the audible alarm system provides clear and intelligible announcements, ensuring that occupants are informed and can safely evacuate during an emergency.

How to Submit:

To submit these affidavits, please complete the necessary forms available on our website or contact our office directly for assistance. These documents must be submitted on time to avoid delays in your fire safety compliance process.

Document Specifications


To comply with fire safety regulations, property owners must adhere to the following requirements:

- **Access Roads: Ensure fire department access roads are maintained and unobstructed.**
- **Address Identification: Display building addresses for easy identification by emergency responders.**
- **Class K Fire Extinguisher Sign: Required signage for kitchens utilizing commercial cooking equipment.**
- **Fire Department Connection (FDC): Maintain proper signage and accessibility for FDCs.**
- **Fire Lane Marking: Fire lanes must be marked and free from obstructions.**
- **Knox Box: Install Knox Boxes where required to provide emergency access for fire personnel.**
- **Space Heater: Only approved space heaters may be used, following manufacturer and fire safety guidelines.**
- **Stairwell Identification: Proper signage must be in place for stairwell locations.**
- **Vehicle Impact Protection: Protective barriers must be installed where required to prevent vehicle collisions with fire protection equipment.**

Please reference our specifications available on our website or contact our office directly for assistance.

Request a Fire Inspection

To schedule a fire inspection or inquire about fire safety concerns, please fill out our "Report a Fire Safety Concern" form or contact us directly at:

 **317-325-1505**

 **skropacek@greenfieldin.org**

For additional information, please reference our Fire Prevention Ordinance.

By staying informed and proactive, we can prevent fires and protect our loved ones. Stay safe and prepared!