Date: October 24th, 2023

TO: Greenfield Board of Works and Public Safety

RE: Time driven Promotion Nicole Higham

I am requesting the Board of Works and Public Safety’s approval for the Time Driven Promotion of Officer Nicole Higham to the rank of 1st Class Patrolman. Officer Higham will be paid at a bi-weekly pay rate of $2,557.54. I am asking that this be effective 10-28-2023

Respectfully,

Chief Brian Hartman