



14 October 2025

Mayor Guy Titus  
Board of Works and Public Safety  
10 South State St.  
Greenfield, IN 46140

Re: Southside Water Improvement- Pheonix Fabricators and Erectors, LLC Partial Application # 21

Mayor and Board Members,

Pheonix Fabricators and Erectors, LLC has submitted their request to Donohue and Associates, INC. for Partial Pay Application (PPA) 21 for the South Side Water Improvements Project- Water Tower Project. I have reviewed this PPA with Donohue and the Project Managers from Pheonix Fabricators and Erectors, LLC and have confirmed that all quantities listed in the Pay Application are correct. Donohue and Associates, INC. has recommended approval of PPA # 21 in the total amount of \$ 303,050 and a retainage amount of \$ 15,950 for a total payment due of \$ 319,000.

At this time, I am requesting that the Board approve the recommendation from Donohue and Associates, INC. for the payment of PPA 21, and Retainage Payment 21. Once approved, this pay request will be submitted to the IFA/SRF for their review and approval. The following documents have been included for your review:

1. Pheonix Fabricators and Erectors, LLC Partial Pay Application #21
2. Donohue and Associates, INC. recommendation letter

Please let me know if there are questions regarding this request or if any other information is needed at this time.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Charles Gill".

Charles Gill  
Manager  
Water Utility

cc: Jane Webb, Utility Coordinator  
Lori Elmore, Clerk-Treasurer



August 15, 2025

Mr. Charles Gill  
Water Department Manager  
City of Greenfield Water Department  
451 Meek Street  
Greenfield, IN 46540

Re: Southside Water Improvements Project - Southside Water Tank and Improvements  
Application for Payment 21 - Phoenix Contractors & Erectors  
Donohue Project No. 14365

Dear Mr. Gill:

Enclosed is the Contractor’s Application for Payment No. 21 for the Southside Water Tank and Improvements. We have reviewed the final version of Phoenix Contractors & Erectors Application for payment and find the request submittal to be complete and accurate and in accordance with the Project Manual. Therefore, Donohue recommends payment to Phoenix Contractors & Erectors as follows:

Phoenix Pay Application No. 21	\$303,050
Total	\$303,050

Donohue recommends payment to the project retainage account as follows:

Retainage Pay Application No. 21	\$15,950
Total	\$15,950

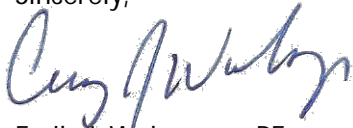
For reference purposes, the current record of payments (including this recommendation) is as follows:

	Phoenix	Retainage	Total	Remaining in Contract
				\$8,950,000
Application No. 1	\$255,075	\$13,425	\$268,500	\$8,681,500
Application No. 2	\$510,150	\$26,850	\$537,000	\$8,144,500
Application No. 3	\$22,007	\$1,158	\$23,165	\$8,121,335
Application No. 4	\$222,771	\$11,725	\$234,496	\$7,886,839
Application No. 5	\$996,235	\$52,433	\$1,048,668	\$6,838,171
Application No. 6	\$449,142	\$23,639	\$472,781	\$6,365,390
Application No. 7	\$1,060,976	\$55,841	\$1,116,817	\$5,248,574
Application No. 8	\$100,261	\$5,277	\$105,538	\$5,143,036
Application No. 9	\$108,495	\$5,710	\$114,205	\$5,028,831
Application No. 10	\$221,806	\$11,674	\$233,480	\$4,795,351
Application No. 11	\$36,198	\$1,905	\$38,103	\$4,757,248
Application No. 12	\$674,283	\$35,489	\$709,772	\$4,047,476

Application No. 13	\$138,320	\$7,280	\$145,600	\$3,901,876
Application No. 14	\$43,225	\$2,275	\$45,500	\$3,856,376
Application No. 15	\$140,125	\$7,375	\$147,500	\$3,708,876
Application No. 16	\$86,450	\$4,550	\$91,000	\$3,617,876
Application No. 17	\$86,450	\$4,550	\$91,000	\$3,526,876
Application No. 18	\$94,050	\$4,950	\$99,000	\$3,427,876
Application No. 19	\$204,250	\$10,750	\$215,000	\$3,212,876
Application No. 20	\$221,825	\$11,675	\$233,500	\$2,979,376
Application No. 21	\$303,050	\$15,950	\$319,000	\$2,660,376

If you have any questions, please feel free to contact me.

Sincerely,



Emily J. Wehmeyer, PE  
Project Manager

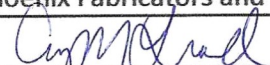
Enclosures: As noted

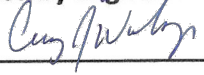

**Contractor's Application for Payment**

<b>Owner:</b>	<u>City of Greenfield</u>	<b>Owner's Project No.:</b>	<u>8613117</u>
<b>Engineer:</b>	<u>Donahue &amp; Associates, Inc.</u>	<b>Engineer's Project No.:</b>	<u>13767-TO09BP01</u>
<b>Contractor:</b>	<u>Phoenix Fabricators and Erectors, LLC</u>	<b>Contractor's Project No.:</b>	<u>3971 &amp; 3974</u>
<b>Project:</b>	<u>Southside Water Storage Tower and Improvements</u>		
<b>Contract:</b>	<u>Southside Water Improvements</u>		
<b>Application No.:</b>	<u>TWENTYONE</u>	<b>Application Date:</b>	<u>8/15/2025</u>
<b>Application Period:</b>	<b>From</b> <u>7/16/2025</u>	<b>to</b>	<u>8/15/2025</u>

1. Original Contract Price	\$ 8,950,000.00
2. Net change by Change Orders	\$ -
3. Current Contract Price (Line 1 + Line 2)	\$ 8,950,000.00
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$ 6,289,623.62
5. Retainage	*
a. 5% X \$ 6,289,623.62 Work Completed	\$ 314,481.18
b. 5% X \$ - Stored Materials	\$ -
c. Total Retainage (Line 5.a + Line 5.b)	\$ 314,481.18
6. Amount eligible to date (Line 4 - Line 5.c)	\$ 5,975,142.44
7. Less previous payments (Line 6 from prior application)	\$ 5,672,092.44
8. Amount due this application	\$ 303,050.00
9. Balance to finish, including retainage (Line 3 - Line 4 + Line 5c)	\$ 2,974,857.56

**Contractor's Certification**  
 The undersigned Contractor certifies, to the best of its knowledge, the following:  
 (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;  
 (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and  
 (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

**Contractor:** Phoenix Fabricators and Erectors, LLC  
**Signature:**  **Date:** 8/15/2025

<b>Recommended by Engineer</b>		<b>Approved by Owner</b>	
<b>By:</b> <u></u>	<b>By:</b> <u></u>	<b>Title:</b> <u>Project Manager</u>	<b>Title:</b> <u>Utility Manager</u>
<b>Date:</b> <u>August 15, 2025</u>	<b>Date:</b> <u>25 September 2025</u>		
<b>Approved by Funding Agency</b>			
<b>By:</b> _____	<b>By:</b> _____	<b>Title:</b> _____	<b>Title:</b> _____
<b>Date:</b> _____	<b>Date:</b> _____		

Total number of weather days for project: 0

**Progress Estimate - Lump Sum Work**

**Contractor's Application for Payment**

<b>Owner:</b>	City of Greenfield	<b>Owner's Project No.:</b>	8613117
<b>Engineer:</b>	Donahue & Associates, Inc.	<b>Engineer's Project No.:</b>	13767-TO09BP01
<b>Contractor:</b>	Phoenix Fabricators and Erectors, LLC	<b>Contractor's Project No.:</b>	3971 & 3974
<b>Project:</b>	Southside Water Storage Tower and Improvements		
<b>Contract:</b>	Southside Water Improvements		

<b>Application No.:</b>	TWENTYONE	<b>Application Period:</b>	From	07/16/25	to	08/15/25	<b>Application Date:</b>	08/15/25
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A Item No.	B Description	C Scheduled Value (\$)	D + E Work Completed		F Materials Currently Stored (not in D or E) (\$)	G Work Completed and Materials Stored to Date (D + E + F) (\$)	H % of Scheduled Value / C (%)	I Balance to Finish (C - G) (\$)
			(D + E) From Previous Application (\$)	This Period (\$)				
<b>Original Contract</b>								
<b>SOUTH 2MG WATER STORAGE TOWER (#3971):</b>								
1	BONDS & INSURANCE	268,500.00	268,500.00	-	-	268,500.00	100%	-
2	ENGINEERING	537,000.00	537,000.00	-	-	537,000.00	100%	-
3	MOBILIZATION	358,000.00	179,000.00	-	-	179,000.00	50%	179,000.00
4	TANK FOUNDATION	1,162,000.00	1,162,000.00	-	-	1,162,000.00	100%	-
5	TANK CONCRETE SHAFT	1,176,000.00	1,176,000.00	-	-	1,176,000.00	100%	-
6	TANK MATERIAL & SHOP FABRICATION	1,508,964.00	1,508,964.00	-	-	1,508,964.00	100%	-
7	TANK ERECTION	860,000.00	860,000.00	-	-	860,000.00	100%	-
8	TANK FIELD PAINTING	467,000.00	233,500.00	233,500.00	-	467,000.00	100%	-
9	SCADA	60,000.00	-	-	-	-	0%	60,000.00
10	ELECTRICAL	900,000.00	14,559.62	-	-	14,559.62	2%	885,440.38
11	MIXING SYSTEM	95,000.00	-	85,500.00	-	85,500.00	90%	9,500.00
12	FENCE & GATE	53,000.00	-	-	-	-	0%	53,000.00
13	PIPING	313,000.00	-	-	-	-	0%	313,000.00
14	SITework	311,000.00	31,100.00	-	-	31,100.00	10%	279,900.00
15	WESTON 0.5 MG WATER STORAGE TOWER DEMOLITION	85,000.00	-	-	-	-	0%	85,000.00
16	CASH ALLOWANCE	50,000.00	-	-	-	-	0%	50,000.00
<b>Original Contract Totals</b>		<b>\$ 8,204,464.00</b>	<b>\$ 5,970,623.62</b>	<b>\$ 319,000.00</b>	<b>\$ -</b>	<b>\$ 6,289,623.62</b>	<b>77%</b>	<b>\$ 1,914,840.38</b>
<b>Change Orders</b>								
							0%	-
							0%	-
							0%	-
<b>Change Order Totals</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>\$ -</b>
<b>Original Contract and Change Orders</b>								
<b>Project Totals</b>		<b>\$ 8,204,464.00</b>	<b>\$ 5,970,623.62</b>	<b>\$ 319,000.00</b>	<b>\$ -</b>	<b>\$ 6,289,623.62</b>	<b>77%</b>	<b>\$ 1,914,840.38</b>

Total number of weather days for project: 0

**Progress Estimate - Lump Sum Work**

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<b>Project:</b>	Southside Water Storage Tower and Improvements		
<b>Contract:</b>	Southside Water Improvements		

**Application No.:** TWENTYONE      **Application Period:** From 07/16/25 to 08/15/25      **Application Date:** 08/15/25

A	B	C	D	E	F	G	H	I
Item No.	Description	Scheduled Value (\$)	Work Completed		Materials Currently Stored (not in D or E) (\$)	Work Completed and Materials Stored to Date (D + E + F) (\$)	% of Scheduled Value / C (%)	Balance to Finish (C - G) (\$)
			(D + E) From Previous Application (\$)	This Period (\$)				
<b>Original Contract</b>								
<b>HOSPITAL 0.5 MG SPHEROID TANK RAISE (#3974):</b>								
16	TRAFFIC CONTROL	5,000.00		-		-	0%	5,000.00
17	FOUNDATION & SITE WORK	106,000.00		-		-	0%	106,000.00
18	TANK MATERIAL & FABRICATION	79,000.00		-		-	0%	79,000.00
19	TANK RAISE & ERECTION	460,536.00		-		-	0%	460,536.00
20	TANK PAINTING	20,000.00		-		-	0%	20,000.00
21	TANK ELECTRICAL	75,000.00		-		-	0%	75,000.00
<b>Original Contract Totals</b>		<b>\$ 745,536.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0%</b>	<b>\$ 745,536.00</b>
<b>Change Orders</b>								
				-		-	0%	-
				-		-	0%	-
				-		-	0%	-
<b>Change Order Totals</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>\$ -</b>
<b>Original Contract and Change Orders</b>								
<b>Project Totals</b>		<b>\$ 745,536.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0%</b>	<b>\$ 745,536.00</b>

Total number of weather days for project: 0