



September 23, 2025

Mayor Guy Titus
Board of Public Works and Safety
10 South State Street
Greenfield, IN 46140

Re: WWTP Improvements Project – Kleinpeter Consulting Group – Amendment #1

Mayor and Board Members,

Kleinpeter Consulting Group has submitted Amendment #1 to their contract for labor standards in regard to the WWTP Improvements Project. Our current contract expired June 30, 2025, which was the original contractual completion date of the project. This amendment has been submitted as a not-to-exceed amount of \$7,500. The weekly cost of their services is \$415. This amendment will cover their services through October 31, 2025.

At this time, I am requesting that the Board approve Amendment #1 with Kleinpeter Consulting Group, LLC in the total amount, not-to-exceed, \$7,500. I have included Amendment #1 for your review. Please let me know if there are any questions or if any other information is needed at this time.

Best Regards,

A handwritten signature in blue ink, appearing to read "Nicholas Dezelan".

Nicholas Dezelan, CHMM, ASP
Wastewater Utility Manager

Wastewater Utility
302 East Davis Road: Greenfield, Indiana 46140
wwtp@greenfieldin.org
Phone 317-477-4360 Fax 317-477-4361



**KLEINPETER
CONSULTING GROUP LLC**

**Amendment to Labor Standards Contract
No. 2025-01**

B. Nature of Amendment:

- a. Additional Services to be performed by Consultant:
 - Kleinpeter Consulting Group (KCG) will receive all payrolls from prime contractor. Kleinpeter Consulting Group will review weekly certified payrolls, verify fringe benefits, and conduct employee interviews as required by funding agency.
 - Kleinpeter Consulting Group currently has a contract to conduct labor standards services for 140 weeks. That contract completed on June 30th, 2025.
 - It is anticipated that the contractor will submit payrolls to conclusion of the project which is October 31, 2025.
 - The cost will be \$415/week through October 31st 2025 with a not to exceed amount of \$7,500.

C. Agreement Summary:

- a. Original agreement amount: \$85,000
- b. Net change this amendment: \$7,500
- c. Adjusted Agreement Amount: \$92,500

D. The City of Greenfield hereby agrees to modify the above-referenced agreement as set forth in this Amendment. All provisions of this agreement not modified by this amendment remain in effect. The effective date of this amendment is 9/9/2025.

City of Greenfield

Signature _____
Guy Titus, Mayor

Date _____

Kleinpeter Consulting Group, LLC

Signature Michael J. Kleinpeter
Michael Kleinpeter, Grant Administrator

Date 9/4/25