**GREENFIELD BOARD OF PUBLIC WORKS AND SAFETY**

**June 10th, 2025**

**10:00 A.M.**

**10 SOUTH STATE STREET**

**COUNCIL CHAMBERS, ROOM 127**

Present: Mayor Guy Titus Kathy Locke Larry Breese Glenna Shelby

Brent Robertson Gregg Morelock

Lori Elmore Penny Lawyer

Mitch Ripley Tyler Rankins Charles Gill Chief Jason Horning

Amanda Dehoney Glen Morrow

Nicholas Dezelan

**APPRECIATION CERTIFICATES PRESENTED TO CITY EMPLOYEES FOR YEARS OF SERVICE OVER 25 YEARS**

Mayor Guy Titus recognized the following employees who have (25) twenty-five years or more of service with the City of Greenfield and presented them with a certificate of recognition.

**Randall Atkins, Water Utility (27) twenty-seven years**

**APPROVAL OF THE MINUTES:**

Mayor Guy Titus called the BOW meeting to order for the purpose of conducting the business for the City of Greenfield, Indiana. Locke moved to approve the minutes of May 27th, 2025 duly seconded by Robertson.

Motion carried viva voce.

**CLERK-TREASURERS OFFICE:**

Clerk-Treasurer Lori Elmore requested approval of the Claims Docket as submitted. Breese moved to approve, duly seconded by Robertson. Motion carried viva voce.

Clerk-Treasurer Lori Elmore requested approval of the May 2025 Payroll Allowance Docket as submitted. Locke moved to approve, duly seconded by Shelby. Motion carried viva voce.

Clerk-Treasurer Lori Elmore requested approval of the April 2025 Fund, Appropriation and Revenue reports or the (22) twenty-two bank accounts that have been reconciled. Shelby moved to approve, duly seconded by Breese. Motion carried viva voce.

Clerk-Treasurer Lori Elmore informed the Board that the auditors from State Board of Accounts are here to audit 2024; and will be here for approximately (2) two months.

**CITY ATTORNEY:**

Gregg Morelock requested approval for the Indemnification Agreement between R. Chavez Construction Company, Inc., Greenfield Parks and Recreation and the City of Greenfield. Shelby moved to approve, duly seconded by Robertson. Motion carried viva voce.

Gregg Morelock requested consideration to bringing our purchasing policy in alignment with the State’s purchasing policy. The Board requested to see the possible changes to our current purchasing policy which Gregg Morelock will provide to the Board for their review.

Gregg Morelock requested approval of the Memorandum of Understanding between the Community Foundation of Hancock County, City of Greenfield, Hancock Health, and the Town of Cumberland, the Town of Fortville, the Town of McCordsville, the town of New Palestine and the Town of Shirley concerning a county-wide trail marker system. The parties agree to contribute funding for the overall Project cost as listed below.

**The Community Foundation of Hancock County $22,000.00**

**Hancock Health $30,000.00**

**The City of Greenfield $ 1,000.00**

**The Town of Cumberland $ 800.00**

**The Town of Fortville $ 800.00**

**The Town of McCordsville $ 800.00**

**The Town of New Palestine $ 800.00**

**The Town of Shirley $ 800.00**

The contributions will be paid to the Community Foundation of Hancock County and will be due on or before August 1st, 2025. Robertson moved to approve, duly seconded by Breese. Motion carried viva voce.

**HUMAN RESOURCES:**

Mitch Ripley requested approval of increases for the following employees:

**Stacy Hartman with an hourly rate of $36.26, effective June 7th**

**Jacob Kinder with an hourly rate of $31.59, effective June 7th**

**Scott Yost at a bi-weekly amount of $104,610.08, effective June 7th**

Locke moved to approve, duly seconded by Shelby. Motion carried viva voce.

**STREET DEPARTMENT:**

Tyler Rankins requested the bids received for the truck chassis by opened and read into record. The bids received were:

**Andy Mohr $59,647.00 - $4,500.00 trade-in of a 2008 GMC 3500HD Dump Truck w/VIN #8712 = $55,147.00**

**Ray Skillman $58,317.43 - $7,000.00 trade-in of a 2008 GMC 3500HD Dump Truck w/VIN #8712 = $51,317.43**

Tyler Rankins requested to table until the next BOW meeting. Breese moved to approve, duly seconded by Robertson. Motion carried viva voce.

Tyler Rankins requested approval to seek Sourcewell quotes for upfitting for the small dump truck chassis quotes that were just opened from Andy Mohr and Ray Skillman. The upfitting would include the dump bed, snowplow, salt spreader controls, hydraulic and electrical lines. Locke moved to approve, duly seconded by Breese. Motion carried viva voce.

Tyler Rankins requested approval of the Certificate of Burial Rights which were in circulation.

**WATER DEPARTMENT:**

Charles Gill informed the Board that the Water Utility will continue ordering chlorine from Brenntag Mid-South, Inc. for the 3rd quarter ending September 30th.

**Brenntag Mid-South, Inc. $1.19/lb. firm through September 30th, 2025**

**Water Solutions Unlimited $1.28/lb. firm through September 30th, 2025**

**Alexander Chemical Corporation $1.433/lb. firm through September 30th, 2025**

Charles Gill requested approval of the Continuing Professional Services Agreement Task Order #17 from Donohue and Associates, Inc. to provide professional engineering services to assist, prepare and maintain the WaterGEMS modeling with a not-to-exceed cost of $50,000.00. The preparation work will be done on an as needed basis. Shelby moved to approve, duly seconded by Locke. Motion carried viva voce.

**FIRE DEPARTMENT:**

Chief Jason Horning requested approval to seek quotes for updated thermal imaging cameras. Locke moved to approve, duly seconded by Breese. Motion carried viva voce.

Chief Jason Horning requested approval to advertise to sell their old tanker truck. Breese moved to approve, duly seconded by Shelby. Motion carried viva voce.

**ANIMAL MANAGEMENT:**

Amanda Dehoney requested approval of the quote from BLC Outdoor Services to install a channel drain system for the outdoor kennels with a cost of $7,200.00. The funds will come from the remaining construction funds. Locke moved to approve, duly seconded by Shelby. Motion carried viva voce.

**ENGINEERING DEPARTMENT:**

Glen Morrow requested approval of the Secondary Plat, the Subdivision Agreement, the Maintenance Agreement and the Improvement and Maintenance surety as submitted for Progress Park, Section 3, Lot 1 and Common Area C Subdivision. Breese moved to approve, duly seconded by Locke. Motion carried viva voce.

Glen Morrow requested approval for the release of the Performance Bonds for Brandywine Farms, Section 1, Section 2A, Section 2B and Section 3 to be replaced by the (3) three year Maintenance Bond due to the completion of the following:

**Section 1**

Performance Bond Corners and Monuments #1089211 Maintenance Bond #5870103

Performance Bond Street Surface #1089217 Maintenance Bond #5870104

Performance Bond Erosion Control #1089213 Maintenance Bond #5870105

Performance Bond Street Signs #1089212 Maintenance Bond #5870106

**Section 2A**

Performance Bond Street Surface #4172333 Maintenance Bond #5870107

Performance Bond Common Area Sidewalk #4172336 Maintenance Bond #5870108

Performance Bond Builder Sidewalk #4172337 Maintenance Bond #5870109

Performance Bond Street Signs #4172335 Maintenance Bond #5870110

Performance Bond Monuments #4172334 Maintenance Bond #5870111

Performance Bond Erosion Control #4172338 Maintenance Bond #5870112

**Section 2B**

Performance Bond Builder Sidewalk #4531753 Maintenance Bond #5870113

Performance Bond Street Signs #4531751 Maintenance Bond #5870114

Performance Bond Corners & Monuments #4531750 Maintenance Bond #5870115

Performance Bond Erosion Control #4531749 Maintenance Bond #5870116

Performance Bond Paths #4531748 Maintenance Bond #5870117

Performance Bond Asphalt Surface #4531747 Maintenance Bond #5870118

Performance Bond Common Sidewalks #4531752 Maintenance Bond #5870119

**Section 3**

Performance Bond Builder Sidewalk #5681033 Maintenance Bond #5870120

Performance Bond Street Signs #5681034 Maintenance Bond #5870121

Performance Bond Street Surface #5681032 Maintenance Bond #5870122

Performance Bond Erosion Control #5681037 Maintenance Bond #5870123

Performance Bond Street Trees #5681036 Maintenance Bond #5870124

Performance Bond Corners & Monuments #5681036 Maintenance Bond #5870125

Robertson moved to approve, duly seconded by Shelby. Motion carried viva voce.

Glen Morrow requested approval for the Professional Service Agreements between the City of Greenfield, Christopher B. Burke Engineering, LLC and The Etica Group, Inc. to provide Private Development Inspection Services for Sanitary, Water, Streets and Stormwater. This service would begin with new projects involving these departments. The Greenfield Common Council has authorized $50,000.00 in the 2025 budget to start this effort. Locke moved to approve, duly seconded by Robertson. Motion carried viva voce.

Glen Morrow requested approval for the resignation of Dan Miller, effective July 25th. Shelby moved to approve, duly seconded by Breese. Motion carried viva voce.

Glen Morrow requested approval for the Professional Service Agreement between the City of Greenfield and American Structurepoint, Inc. for professional design engineering services for the East New Road and North Blue Road Roundabout Project. Locke moved to approve, duly seconded by Shelby. Motion carried viva voce.

Glen Morrow requested approval for the Professional Service Agreement between the City of Greenfield and Paul I. Cripe, Inc. to be the Owner’s Technical Representative for the City of Greenfield Parking Garage Project with an hourly not-to-exceed amount of $292,000.00. Breese moved to approve, duly seconded by Shelby. Motion carried viva voce.

Glen Morrow requested approval to purchase a rectangular rapid flashing beacon system, to be installed on North Franklin Street in the vicinity of McBride Street, from Carrier & Gable, Inc. with a cost of $9,400.00 for material only; the Street Department will install the system. The Redevelopment Commission has allocated up to $30,000.00 from the Northeast Development Tax Increment Finance district for this issue. Locke moved to approve, duly seconded by Robertson. Motion carried viva voce.

**WASTE WATER DEPARTMENT:**

Nicholas Dezelan requested approval of the recommendation from Commonwealth Engineers, Inc. for the Partial Payment #31 to F.A. Wilhelm Construction for the Waste Water Treatment Plant Improvements Project in the amount of $286,128.60 with a retainage of $15,059.40 for a total payment for Application #31 of $301,188.00. Breese moved to approve, duly seconded by Robertson. Motion carried viva voce.

Nicholas Dezelan requested approval with the recommendation from American Structurepoint, Inc. to award Kindred Excavating Group for the Franklin Street Sanitary Sewer and Water Main Project with a cost of $2,488,460.72. Two bids were received and were opened and read into record on June 4th. The bids received were:

**Kindred Excavating Group**

Base Bid Total - $905,492.02

Mandatory Alternate Bid #1 - $488,809.00

Mandatory Alternate Bid #2 - $1,094,159.70

Base Bid + Mandatory Alternates - $2,488,460.72

**Brackney, Inc.**

Base Bid Total - $1,363,190.00

Mandatory Alternate Bid #1 - $581,515.00

Mandatory Alternate Bid #2 - $2,215,150.00

Base Bid + Mandatory Alternates - $4,159,855.00

Robertson moved to approve, duly seconded by Locke. Motion carried viva voce.

Nicholas Dezelan held a discussion with the Board about sanitary sewer service for the homes along the east side of Franklin Street while putting the infrastructure in the ground for the Franklin Street Sanitary Sewer and Water Main Project.

**MISCELLANEOUS ITEMS:** None

**ADJOURNMENT:**

There being no further business to be brought before the Greenfield Board of Public Works and Safety,

Shelby moved to adjourn the meeting at 10:52 a.m., duly seconded by Breese. Motion carried viva voce.

Mayor Guy Titus declared the meeting adjourned and announced that the next meeting of the Board of Works will be held on Tuesday, June 24th at 10:00 a.m.

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Penny Lawyer Guy Titus, Mayor

Deputy Clerk-Treasurer Presiding Officer

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Lori Elmore

Clerk-Treasurer