**GREENFIELD BOARD OF PUBLIC WORKS AND SAFETY**

**April 8th, 2025**

**10:00 A.M.**

**10 SOUTH STATE STREET**

**COUNCIL CHAMBERS, ROOM 127**

Present: Mayor Guy Titus Larry Breese Glenna Shelby Brent Robertson

 Gregg Morelock Lori Elmore

Penny Lawyer Chief Brian Hartman

Tyler Rankins Jane Webb Chief Jason Horning Rob Souchon

Charles Gill Amanda Dehoney

Glen Morrow Scott Yost

Attended by Zoom: Kathy Locke

Absent: Glenna Shelby

**APPRECIATION CERTIFICATES PRESENTED TO CITY EMPLOYEES FOR YEARS OF SERVICE OVER 25 YEARS**

Mayor Guy Titus recognized the following employees who have (25) twenty-five years or more of service with the City of Greenfield and presented them with a certificate of recognition.

 Jimmy Sweet, Cemetery (26) twenty-six years

 Don Rodgers, Engineering (35) thirty-five years

 Chief Jason Horning, Fire (27) twenty-seven years

**APPROVAL OF THE MINUTES:**

Mayor Guy Titus called the BOW meeting to order for the purpose of conducting the business for the City of Greenfield, Indiana. Robertson moved to approve the minutes of March 25th, 2025 duly seconded by Breese.

Motion carried viva voce.

**CLERK-TREASURERS OFFICE:**

Clerk-Treasurer Lori Elmore requested approval of the Claims Docket as submitted. Breese moved to approve, duly seconded by Locke. Motion carried viva voce.

Clerk-Treasurer Lori Elmore requested approval of the March 2025 Payroll Allowance Docket as submitted. Breese moved to approve, duly seconded by Robertson. Motion carried viva voce.

Clerk-Treasurer Lori Elmore provided the Board an update on the Cancellation of Warrants.

Clerk-Treasurer Lori Elmore requested approval of A.E. Boyce Annual Software Renewals for KeyFund, KeyPay and KeyAssets with a total cost of $13,220.00. Robertson moved to approve, duly seconded by Locke. Motion carried viva voce.

**POLICE DEPARTMENT:**

Chief Brian Hartman requested the bids received for the emergency lights and equipment for the new vehicles be opened and read into record. The bid received was:

 **Blunk Safety Systems $30,568.07**

 **$15,703.62**

 **$ 7,532.02**

Chief Brian Hartman requested approval to table until the next BOW meeting. Breese moved to approve, duly seconded by Robertson. Motion carried viva voce.

**STREET DEPARTMENT:**

Tyler Rankins requested the bids received for the Community Crossings Matching Grant Project be opened and read into record. The bids received were:

 **All Star Paving, Inc. $1,948,266.90**

 **Baumgartner & Co., LLC $1,732,486.35**

 **E&B Paving, LLC $1,653,605.11**

 **Midwest Paving, LLC $1,733,449.35**

 **Paul H. Rohe Co., Inc. $2,385,839.25**

 **Howard Companies $1,701,132.17**

Tyler Rankins requested approval to table until the next BOW meeting. Robertson moved to approve, duly seconded by Breese. Motion carried viva voce.

Tyler Rankins requested approval to purchase a 2024 Ford F-150 from Ray Skillman with a cost of $49,530.75. Breese moved to approve, duly seconded by Locke. Motion carried viva voce.

Tyler Rankins requested approval of the retirement for Brad Evans, effective May 9th. Brad has been a valuable employee for the City of Greenfield for (25) twenty-five years and a great Assistant Street Commissioner over the past (11) eleven years. The Street Department and the City of Greenfield will truly miss Brad’s experience and knowledge, but Tyler and the Board wished Brad the best with his new venture. Breese moved to approve, duly seconded by Robertson. Motion carried viva voce.

Tyler Rankins requested approval of the Certificate of Burial Rights which were in circulation.

**WASTE WATER DEPARTMENT:**

Jane Webb requested approval of the recommendation from American Structurepoint, Inc. and Conexco, Inc. Change Order #1 for the Waterview Lift Station Relocation Project. This covers the added scope of work for the drainage improvements with a cost of $14,800.00 with no change in contract time. Robertson moved to approve, duly seconded by Locke. Motion carried viva voce.

Jane Webb requested approval for the invoices that have been submitted from Commonwealth Engineers, Inc. for engineering services rendered from February 1st – February 28th for the Waste Water Treatment Plant Improvements Project in the total amount of $66,361.27. Breese moved to approve, duly seconded by Locke. Motion carried viva voce.

Jane Webb requested approval of the recommendation from Commonwealth Engineers, Inc. for the Partial Payment #29 to F.A. Wilhelm Construction for the Waste Water Treatment Plant Improvements Project in the amount of $229,662.50 with a retainage of $12,087.50 for a total payment for Application #29 of $241,750.00. Robertson moved to approve, duly seconded by Breese. Motion carried viva voce.

**FIRE DEPARTMENT:**

Chief Jason Horning requested approval of the Engagement Letter for Medicare reimbursement with Rooney and Company, LLC, with a cost of $4,000.00. Robertson moved to approve, duly seconded by Breese. Motion carried viva voce.

Chief Jason Horning requested approval of the 1st Quarter Ambulance billing Write Off’s in the amount of $959,422.86. Breese moved to approve, duly seconded by Locke. Motion carried viva voce.

Chief Jason Horning requested approval for the Annual Subscription for Guardian Tracking – Employee Performance Management Software with VectorSolutions for (150) one hundred fifty subscriptions, for both the Fire Territory and the Greenfield Police Department, with a cost of $3,684.00. Breese moved to approve, duly seconded by Robertson. Motion carried viva voce.

**INFORMATION TECHNOLOGY DEPARTMENT:**

Rob Souchon requested permission to discuss a City of Greenfield easement access trade with Ninestar Connect for fiber communication access with an anticipated Agreement between the (2) two entities. Breese moved to approve, duly seconded by Locke. Motion carried viva voce.

Rob Souchon requested approval to purchase replacement routing equipment from Multilink Solutions, Inc. with a cost of $10,140.75. Robertson moved to approve, duly seconded by Locke. Motion carried viva voce.

 **Multilink Solution, Inc. $10,140.75**

 **Baltic Networks $11,847.10**

 **Streakwave $10,349.13**

**WATER DEPARTMENT:**

Charles Gill requested approval for the promotion of Garrett Redd to Plant Operator B with an hourly rate of $33.89, effective April 12th. Garrett has successfully completed his training period requirements of The Water Utility Apprenticeship Program. Robertson moved to approve, duly seconded by Breese. Motion carried viva voce.

Charles Gill requested approval for the promotion of Shawn Valentine to Distribution Operator D with an hourly rate of $30.55, effective April 12th. Shawn has successfully completed his training period requirements of The Water Utility Apprenticeship Program. Breese moved to approve, duly seconded by Locke. Motion carried viva voce.

**ANIMAL MANAGEMENT:**

Amanda Dehoney requested approval to hire Jamie Leffel to Shelter Assistant with an hourly rate of $26.03, effective April 14th with standby pay. Breese moved to approve, duly seconded by Locke. Motion carried viva voce.

Amanda Dehoney requested approval of the resignation for Alexis Warren, effective May 2nd. Robertson moved to approve, duly seconded by Breese. Motion carried viva voce.

**ENGINEERING DEPARTMENT:**

Glen Morrow requested approval for Charge Orders #12, 14 and 15 for the Riley Arts Trail with a decrease in cost of $3,413.55; with a new contract total of $4,079,409.21. Breese moved to approve, duly seconded by Robertson. Motion carried viva voce.

Glen Morrow requested approval for the release of the Performance Bond and irrevocable letter of credit posted for the Green Tree, Lots 2A & 2B Subdivision be released since the bond posted has expired and developer has informed the City that this project will not move forward with development.

 **Performance Bond #2323588**

 Robertson moved to approve, duly seconded by Breese. Motion carried viva voce.

Glen Morrow requested approval for ASC Group, Inc. to provide an asbestos inspection report and IDEM Demolition form for the Fleming Building located at 18 W. South Street with an estimated cost of $9,000.00; and requesting permission to solicit demolition contractors for the demolition. Robertson moved to approve, duly seconded by Locke. Motion carried viva voce.

**POWER AND LIGHT:**

Scott Yost requested approval to seek quotes for a new pickup truck. Breese moved to approve, duly seconded by Locke. Motion carried viva voce.

Scott Yost requested approval for Cody Richey, Jacob Belcher, Dylan Bowman and himself to attend the 2025 TVPPA Lineman Rodeo travel in Murfreesboro, TN May 29th – June 1st with a cost of $3,942.32. Breese moved to approve, duly seconded by Robertson. Motion carried viva voce.

Scott Yost provided the Board an update on the recent storm damage and recognized the Greenfield Power & Light staff for their great work and for how quickly they were able to restore power to everyone. The Mayor also thanked all of the departments for their hard work during and after the storm.

**MISCELLANEOUS ITEMS:** None

**ADJOURNMENT:**

There being no further business to be brought before the Greenfield Board of Public Works and Safety,

Breese moved to adjourn the meeting at 10:45 a.m., duly seconded by Robertson. Motion carried viva voce.

Mayor Guy Titus declared the meeting adjourned and announced that the next meeting of the Board of Works will be held on Tuesday, April 22nd at 10:00 a.m.

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Penny Lawyer Guy Titus, Mayor

Deputy Clerk-Treasurer Presiding Officer

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Lori Elmore

Clerk-Treasurer