

April 2nd, 2025

Dear Amanda Dehoney, Director of Greenfield Hancock Animal Management, I regretfully inform you that I will need to resign as the Animal Control Officer, effective May 2nd, 2025 due to personal reasons. In order for me to fulfill my already assigned duties, I will be present for the month of April on Wednesdays and Thursdays as well as for my on-call weekend. I have attached my schedule below.

4-3-25 = Present and On Call  
4-4-25 = Present and On Call  
4-5-25 = Present and On Call  
4-6-25 = Present and On Call  
4-7-25= PTO Day - Will drop truck off at 8am  
4-8-25= PTO Day  
4-9-25= Present and On Call  
4-10-25= Present and On Call  
4-11-25= Off from weekend - Will drop truck off at 8am  
4-14-25 = PTO Day  
4-15-25= PTO Day  
4-16-25= Present and On Call  
4-17-25 = Present and On Call  
4-18-25 = Holiday - will drop truck off at 8am  
4-21-25= PTO Day  
4-22-25= PTO Day  
4-23-25=Present and On Call  
4-24-25=Present and On Call  
4-25-25=Present for full day  
4-28-25= PTO Day  
4-29-25=PTO Day  
4-30-25=Present and On Call  
5-2-25= Present until 11:30am

Thank you for your understanding.

Alexis Warren