# GREENFIELD BOARD OF PUBLIC WORKS AND SAFETY March 11<sup>th</sup>, 2025 10:00 A.M. 10 SOUTH STATE STREET COUNCIL CHAMBERS, ROOM 127

Present: Mayor Guy Titus Larry Breese

Kathy Locke Brent Robertson
Gregg Morelock Lori Elmore
Penny Lawyer Joanie Fitzwater
Tyler Rankins Ellen Kuker
Chief Brian Hartman Scott Yost

Charles Gill Chief Jason Horning
Glen Morrow Nicholas Dezelan

Attended by Zoom: Glenna Shelby

#### APPRECIATION CERTIFICATES PRESENTED TO CITY EMPLOYEES FOR YEARS OF SERVICE OVER 25 YEARS

Mayor Guy Titus recognized the following employees who have (25) twenty-five years or more of service with the City of Greenfield and presented them with a certificate of recognition.

Bonnie Andrews, Customer Service (35) thirty-five years
Scott Yost, Power & Light (29) twenty-nine years
Tim Dougherty, Power & Light (28) twenty-eight years
Bill New, Meter Tech (42) forty-two years

Jimmy Sweet, Cemetery (26) twenty-six years (not present)

#### **APPROVAL OF THE MINUTES**

Mayor Guy Titus called the BOW meeting to order for the purpose of conducting the business for the City of Greenfield, Indiana. Locke moved to approve the minutes of February 25<sup>th</sup>, 2025 duly seconded by Breese. Motion carried *viva voce*.

Mayor Guy Titus introduced the Girl Scouts of Central Indiana's Hancock County Service Unit who are representing all Girl Scout Troops located within Hancock County. The girls and Leaders thanked the City of Greenfield for their support and for all of the much-needed repairs that have been done to the Girl Scout House. Erikk Knapp and Jacob Kinder were recognized and thanked for their efforts in getting the repairs completed and making the Girl Scout House a safe and pleasant environment for the Girl Scout troops to gather. The members of the Board of Works and Mayor were presented with a large Thank-You sign and a tray of Girl Scout cookies.

## **CLERK-TREASURERS OFFICE:**

Clerk-Treasurer Lori Elmore requested approval of the Claims Docket as submitted. Breese moved to approve, duly seconded by Robertson. Motion carried viva voce.

Clerk-Treasurer Lori Elmore requested approval of the February 2025 Payroll Allowance Docket as submitted. Robertson moved to approve, duly seconded by Locke. Motion carried viva voce.

Clerk-Treasurer Lori Elmore requested approval of the Conflict of Interests forms as submitted. Breese moved to approve, duly seconded by Locke. Motion carried viva voce.

Clerk-Treasurer Lori Elmore informed the Board that the Annual Financial Report due by March 1<sup>st</sup> has been submitted.

Clerk-Treasurer Lori Elmore informed the Board the December 2024 Fund, Appropriation and Revenue report used in the AFR had been completed for all 22 banks and the fiscal year of 2024 has been closed and we are officially now in 2205

## **BOARD MEMBER:**

Larry Breese provided the Board an update and pictures of the Greenfield Central High School sculptures which were recently installed at Broadway and McKenzie. The second set of sculptures are due to begin installation within the next month.

#### **CITY ATTORNEY:**

Gregg Morelock requested approval to table the Buy-Own-Transfer bids for the proposed City Parking Garage until the next meeting. Shelby moved to approve, duly seconded by Robertson. Motion carried viva voce.

Gregg Morelock requested approval of Resolution No. 2025-3-11-BOW for the purpose of electing members to the Greenfield Fire Territory Merit Commission. Breese moved to approve, duly seconded by Locke. Motion carried viva vace.

Gregg Morelock requested approval for the Perpetual Exclusive Utility Easement located in Westview Estates, Section Three, Lots 153 & 154. Shelby moved to approve, duly seconded by Locke.

Motion carried viva voce.

#### **PLANNING DEPARTMENT:**

Joanie Fitzwater requested approval to hire Marquis Dungan as Building Inspector with an hourly rate of \$31.80, effective March 15<sup>th</sup>. Robertson moved to approve, duly seconded by Breese. Motion carried viva voce.

#### STREET DEPARTMENT:

Tyler Rankins requested the bids received for the Flower Endowment be opened and read into record. The bid received was:

Penny's Florist \$2,125.00

Tyler Rankins requested to table until the next BOW meeting. Locke moved to approve, duly seconded by Robertson. Motion carried *viva voce*.

Tyler Rankins requested the bids received for the weed trimming for Park Cemetery be opened and read into record. The bids received were:

5 Star Property Management \$1,450.00 per occasion Greenfield Landscape \$1,700.00 per occasion

Tyler Rankins requested to table until the next BOW meeting. Breese moved to approve, duly seconded by Shelby. Motion carried viva voce.

Tyler Rankins requested approval to award Brightview Landscapes for the maintenance of the SR 9 medians, the mulch beds downtown and Opportunity Parkway for 2025 with a cost of \$26,685.86. Locke moved to approve, duly seconded by Breese. Motion carried viva voce.

Brightview Landscapes \$26,685.86
Kinder Lawn Maintenance \$36,000.00
BLC Outdoors \$60,000.00

Tyler Rankins requested approval of the Certificate of Burial Rights which were in circulation.

#### **PARKS DEPARTMENT:**

Ellen Kuker requested approval to void Change Order 4 and approve Change Order 5 with a deduction in cost of \$2,131.00 for the Riley Park Shelter House Construction Project. Robertson moved to approve, duly seconded by Shelby. Motion carried viva voce.

# **POLICE DEPARTMENT:**

Chief Brian Hartman requested approval for the time driven promotion of Anthony Butz to Senior Patrolman at a bi-weekly amount of \$2,797.97, effective March 15<sup>th</sup>. Breese moved to approve, duly seconded by Locke. Motion carried *viva vace*.

Chief Brian Hartman requested approval of the revised Standard Operating Procedures as submitted. Locke moved to approve, duly seconded by Robertson. Motion carried viva voce.

#### **POWER AND LIGHT:**

Scott Yost requested approval to award Clean Slate Brush Control, LLC as the primary tree contractor to manage line clearance, brush and weed control to keep the easements clear with a not-to-exceed amount of

\$100,000.00; and to award Williams Tree Company as the secondary backup tree contractor with a not-to-exceed amount of \$100,000.00. Locke moved to approve, duly seconded by Breese. Motion carried viva voce.

#### WATER DEPARTMENT:

Charles Gill requested approval to award Central Painting and Sandblasting, Inc. for the North Water Tower Maintenance Project with a cost of \$150,000. Breese moved to approve pending review and approval of the contract by the City Attorney, duly seconded by Locke. Motion carried viva voce.

Charles Gill requested approval for the invoices that have been submitted from Donohue and Associates, Inc. for engineering services rendered from February 1<sup>st</sup> – March 1<sup>st</sup> for the Southside Water Improvements Project-Water Storage Tower Project in the amount of \$22,085.43. Shelby moved to approve, duly seconded by Robertson. Motion carried *viva vace*.

Charles Gill informed the Board that the Water Utility will continue ordering chlorine from Brenntag Mid-South, Inc. for the  $2^{nd}$  quarter ending June  $30^{th}$ .

Brenntag Mid-South, Inc. \$1.19/lb. firm through June 30<sup>th</sup>, 2025 Water Solutions Unlimited \$1.38/lb. firm through June 30<sup>th</sup>, 2025 Alexander Chemical Corporation \$1.43/lb. firm through June 30<sup>th</sup>, 2025

#### **FIRE DEPARTMENT:**

Chief Jason Horning requested approval to award Crossroads Ambulance for a new ambulance with a cost of \$511,665.00; which is Sourcewell pricing. Locke moved to approve, duly seconded by Breese.

Motion carried viva voce.

Chief Jason Horning requested approval for the quote from Hoosier Fire Equipment, Inc. for loose equipment for the new tanker with a cost of \$7,152.00. Breese moved to approve, duly seconded by Locke. Motion carried *viva voce*.

Chief Jason Horning requested approval for an increase in cost of \$941.00 over the original bid price of \$579,727.00 for the new tanker previously approved at the BOW meeting on January 11, 2022; with a new final cost of \$580,668.00. Breese moved to approve, duly seconded by Robertson. Motion carried viva vace.

# **ENGINEERING DEPARTMENT:**

Glen Morrow requested permission to advertise for contractors for the 2025 Community Crossings Matching Grant Program. The City of Greenfield has been awarded \$1,026,516.00 to mill and overlay (29) twenty-nine street segments throughout the City. Robertson moved to approve, duly seconded by Shelby. Motion carried viva vace.

Glen Morrow requested approval for the release of the Performance Bonds for Redwood Apartments to be replaced by the (3) three year Maintenance Bonds due to the completion of the following:

Performance Bond #16792590 Performance Bond #16792591

Locke moved to approve, duly seconded by Breese. Motion carried viva voce.

#### **WASTE WATER DEPARTMENT:**

Nicholas Dezelan requested approval to seek Request for Qualifications for the Wastewater Utility Asset Maintenance and Work Order Management Software. Locke moved to approve, duly seconded by Robertson. Motion carried viva voce.

Nicholas Dezelan requested approval to purchase (2) two pumps from Xylem Water Solutions for the Potts Ditch Lift Station with a cost of \$14,206.05 and for the Bowman Lift Station with a cost of \$14,177.00; with a grand total of \$28,383.05. Shelby moved to approve, duly seconded by Breese. Motion carried viva voce.

Nicholas Dezelan requested approval for the invoices that have been submitted from Commonwealth Engineers, Inc. for engineering services rendered from January 1<sup>st</sup> – January 31<sup>st</sup> for the Waste Water Treatment Plant Improvements Project in the total amount of \$63,914.96. Breese moved to approve, duly seconded by Robertson. Motion carried *viva Voce*.

Nicholas Dezelan requested approval of the recommendation from Commonwealth Engineers, Inc. for the Partial Payment #28 to F.A. Wilhelm Construction for the Waste Water Treatment Plant Improvements Project

in the amount of \$102,491.70 with a retainage of \$5,394.30 for a total payment for Application #28 of \$107,886.00. Locke moved to approve, duly seconded by Shelby. Motion carried vive voce.

**MISCELLANEOUS ITEMS:** None

# **ADJOURNMENT:**

There being no further business to be brought before the Greenfield Board of Public Works and Safety, Shelby moved to adjourn the meeting at 10:56 a.m., duly seconded by Breese. Motion carried viva voce.

Mayor Guy Titus declared the meeting adjourned and announced that the next meeting of the Board of Works will be held on Tuesday, March 25<sup>th</sup> at 10:00 a.m.

Penny Lawyer	Guy Titus, Mayor
Deputy Clerk-Treasurer	Presiding Officer
Lori Elmore	
Clerk-Treasurer	