

GREENFIELD BOARD OF PUBLIC WORKS AND SAFETY
February 25th, 2025
10:00 A.M.
10 SOUTH STATE STREET
COUNCIL CHAMBERS, ROOM 127

Present: Mayor Guy Titus Kathy Locke
Glenna Shelby Brent Robertson
Gregg Morelock Lori Elmore
Penny Lawyer Scott Yost
Dan Miller Charles Gill
Tyler Rankins Deputy Chief Chuck McMichael
Glen Morrow Chief Jason Horning
Nicholas Dezelan Rob Souchon

Attending by Zoom: Larry Breese

Mayor Guy Titus called the BOW meeting to order for the purpose of conducting the business for the City of Greenfield, Indiana. Shelby moved to approve the minutes of February 11th, 2025 duly seconded by Locke. Motion carried *viva voce*.

CLERK-TREASURERS OFFICE:

Clerk-Treasurer Lori Elmore requested approval of the Claims Docket as submitted. Locke moved to approve, duly seconded by Robertson. Motion carried *viva voce*.

Clerk-Treasurer Lori Elmore requested approval of the Cancellation of 2022 Outstanding Warrants in the amount of \$13,850.27 that is required to be completed by March 1st. Locke moved to approve, duly seconded by Shelby. Motion carried *viva voce*.

Clerk-Treasurer Lori Elmore informed the Board the reporting of Confirmation of Debt Management due February 28th has been uploaded to Indiana Gateway.

Clerk-Treasurer Lori Elmore informed the Board that the Franchise Fee Annual Report due by March 1st has been submitted to the IURC.

Clerk-Treasurer Lori Elmore requested approval of the November and December 2024 Fund, Appropriation and Revenue reports for the (22) twenty-two bank accounts that have been reconciled. Robertson moved to approve, duly seconded by Locke. Motion carried *viva voce*.

POWER AND LIGHT:

Scott Yost requested the bids received for the tree contractors to manage line clearance, brush and weed control to keep the easements clear to be opened and read into record. The bids received were:

Williams Tree Company	various unit pricing
Clean Slate Brush Control, LLC	various unit pricing

Scott Yost requested to table until the next BOW meeting. Shelby moved to approve, duly seconded by Locke. Motion carried *viva voce*.

STORMWATER UTILITY:

Dan Miller requested approval of the Professional Services Agreement Amendment #01 with Clark Dietz for the Potts Ditch floodplain evaluation and map update with an increase in cost of \$20,000.00 for a contract total of \$107,700.00. Shelby moved to approve, duly seconded by Locke. Motion carried *viva voce*.

WATER DEPARTMENT:

Charles Gill requested the bids received for the North Water Tower Maintenance Project be opened and read into record. The bids received were:

Leary Construction Co., Inc.	\$337,225.00
Central Painting & Sandblasting, Inc.	\$150,000.00
Utility Service Co., Inc.	\$160,100.00

Charles Gill requested to table until the next BOW meeting. Shelby moved to approve, duly seconded by Robertson. Motion carried *viva voce*.

Charles Gill requested approval for the invoices that have been submitted from Donohue and Associates, Inc. for engineering services rendered from December 15th - February 1st for the Southside Water Improvements

Project-Water Storage Tower Project in the amount of \$21,664.21. Robertson moved to approve, duly seconded by Breese. Motion carried *viva voce*.

Charles Gill requested approval of the recommendation from Donohue and Associates, Inc. for the Partial Payment #15 to Phoenix Fabricators and Erectors, LLC for the Southside Water Improvements Project – Water Storage Tower Project in the amount of \$140,125.00 with a retainage of \$7,375.00 for a total payment for Application #15 of \$147,500.00. Locke moved to approve, duly seconded by Shelby. Motion carried *viva voce*.

Charles Gill gave the Board an update on the progress of the Southside Water Tower Project.

STREET DEPARTMENT:

Tyler Rankins requested the bids received for the maintenance of the SR 9 medians, the mulch beds downtown and Opportunity Parkway for 2025 be opened and read into record. The bids received were:

Brightview Landscapes	\$26,685.86
BLC Outdoors	various unit pricing
Kinder Lawn Maintenance	various unit pricing

Tyler Rankins requested to table until the next BOW meeting. Robertson moved to approve, duly seconded by Locke. Motion carried *viva voce*.

Tyler Rankins requested approval for Invoice #6 submitted from USI Consultants for professional services rendered January 1st – January 31st for the pedestrian bridge on McKenzie Street over Brandywine Creek in the amount of \$3,750.00. These consulting fees are being paid out of ARPA funds. Shelby moved to approve, duly seconded by Locke. Motion carried *viva voce*.

Tyler Rankins requested permission to seek quotes for the 2025 flower endowments for Park Cemetery. Robertson moved to approve, duly seconded by Breese. Motion carried *viva voce*.

Tyler Rankins requested permission to seek quotes for the 2025 weed trimming for Park Cemetery. Locke moved to approve, duly seconded by Shelby. Motion carried *viva voce*.

Tyler Rankins requested approval of the Certificate of Burial Rights which were in circulation.

POLICE DEPARTMENT:

Deputy Chief Chuck McMichael requested approval for the time driven promotion of Preston Crafton to 1st Class Patrolman at a bi-weekly amount of \$2,711.38, effective March 1st. Locke moved to approve, duly seconded by Robertson. Motion carried *viva voce*.

ENGINEERING DEPARTMENT:

Glen Morrow requested approval for the release of the Performance Bond for Dollar General located at 1306 East Main Street to be replaced by the (3) three year Maintenance Bond due to the completion of the following:

Performance Bond	Cashier Check #4115427	\$72,030.00
Maintenance Bond	Cashier Check #609026	\$14,406.00

Robertson moved to approve, duly seconded by Shelby. Motion carried *viva voce*.

Glen Morrow requested approval for the release of Performance Bonds for Brandywine Farms, Section 1 to be replaced by the (3) three year Maintenance Bond due to the completion of the following:

Performance Bond	#1089209
Performance Bond	#1089210

Locke moved to approve, duly seconded by Breese. Motion carried *viva voce*.

FIRE DEPARTMENT:

Chief Jason Horning requested the bids received for the new ambulance be opened and read into record. The bid received was:

Crossroads Ambulance	\$511,665.00 Sourcewell pricing
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Chief Jason Horning requested to table until the next BOW meeting. Shelby moved to approve, duly seconded by Robertson. Motion carried *viva voce*.

Chief Jason Horning requested approval for the time driven promotion for Eran Uptegrove to Senior Firefighter at a bi-weekly amount of \$2,797.97 plus an annual \$4,000.00 Paramedic stipend, effective February 15th. Robertson moved to approve, duly seconded by Locke. Motion carried *viva voce*.

Chief Jason Horning requested permission to seek quotes for new fire gear. Locke moved to approve, duly seconded by Shelby. Motion carried *viva voce*.

WASTE WATER DEPARTMENT:

Nicholas Dezelan requested approval of the recommendation from Commonwealth Engineers, Inc. for the Partial Payment #27 to F.A. Wilhelm Construction for the Waste Water Treatment Plant Improvements Project in the amount of \$251,389.00 with a retainage of \$13,231.00 for a total payment for Application #27 of \$264,620.00. Locke moved to approve, duly seconded by Shelby. Motion carried *viva voce*.

Nicholas Dezelan updated the Board that demolition on the old Wastewater Treatment Plant will begin early March.

INFORMATION TECHNOLOGY DEPARTMENT:

Rob Souchon requested approval to purchase replacement storage equipment from Safari Micro with a cost of \$19,246.26. The equipment will replace the storage device used for the sharing of BOW and City Council meeting documentation. Shelby moved to approve, duly seconded by Robertson. Motion carried *viva voce*.

CDW-G	\$20,040.62
Insight	\$19,887.57

MISCELLANEOUS ITEMS: Gregg Morelock informed the Board that he had reviewed and approved the contract with Hoosier Pride Excavating, Inc. for the Pedestrian Bridge Project that had been approved at the last BOW meeting pending his approval and that the contract is ready for their signatures.

ADJOURNMENT:

There being no further business to be brought before the Greenfield Board of Public Works and Safety, Shelby moved to adjourn the meeting at 10:46 a.m., duly seconded by Robertson. Motion carried *viva voce*.

Mayor Guy Titus declared the meeting adjourned and announced that the next meeting of the Board of Works will be held on Tuesday, March 11th at 10:00 a.m.

Penny Lawyer
Deputy Clerk-Treasurer

Guy Titus, Mayor
Presiding Officer

Lori Elmore
Clerk-Treasurer