



March 11, 2025

Mayor Guy Titus
Board of Public Works and Safety
10 South State Street
Greenfield, IN 46140

Re: Greenfield Wastewater Utility – Asset and Work Order Management Software

Mayor and Board Members,

We made the change to Beehive Industries for our asset management software in 2022. While they provide a very robust platform, it is not currently functioning in the way it was supposed to or fitting the needs of the Utility. I am requesting the Board's permission to send the attached Request for Qualifications to other vendors to see if their platform and pricing structure would better fit our needs. If approved, I will bring the results and recommendation to the April 22, 2025 meeting. Our current contract with Beehive Industries goes through July and we would need to provide them with a 30-day notification to cancel the renewal contract. A copy of the RFQ has been included with this request. Please let me know if you have any questions or if additional information is needed at this time.

Best Regards,

A handwritten signature in blue ink, appearing to read "Nicholas Dezelan".

Nicholas Dezelan, CHMM, ASP
Wastewater Utility Manager

Cc: Gregg Morelock – City Attorney
Jane Webb – Utility Coordinator



Request for Qualifications – City of Greenfield Wastewater Utility Asset Maintenance and Work Order Management Software

Background

The City of Greenfield Wastewater Utility utilizes an asset management software for preventative and corrective maintenance for our utility assets and work order management. We are reviewing our current software functionality compared with our current needs and are seeking statements of qualifications from additional vendors.

Minimum Software Requirements

1. Fully customizable platform.
2. Ability to integrate with Utility SCADA systems to generate predictive maintenance work orders/requests.
3. Email notifications sent from the software shall function independently from the City's email server.
4. Ability to integrate with sewer inspection camera software or to pull and upload the video clips to assets. Current software is iBak/iCas Rapidview.
5. Seamless mobile compatibility with both Android and Apple devices (tablets and phones) and the ability to work disconnected when network and/or cellular service is not available.
6. Rates shall be all inclusive, not department dependent and shall be scaled based on the users privileges as determined by the Department Manager.
7. Ability to track asset life cycle and calculate annual depreciation expense.

Submittal Requirements

1. Shall be submitted no later than March 21,2025 by 4:00PM at the address or email below.
2. Provide a maximum of 2 pages detailing previous installations of products, similar or identical in nature of the above requirements and company background.
3. Company shall have a minimum of 15 years of experience/work history in asset maintenance and work order management in the wastewater and water industry.
4. Provide a brief overview of the project team, limited to a maximum of 3 pages.

Submittals and Questions Shall be Submitted to:

Nicholas Dezelan, CHMM, ASP
Wastewater Utility Manager
302 East Davis Road
Greenfield, IN 46140
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317-538-3777

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