



GREENFIELD PARKS AND RECREATION

280 N. Apple Street
Greenfield, Indiana 46140

Parks Dept. Phone: 317-477-4340 Senior Center Phone: 317-477-4343 FAX: 317-477-4341
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**Parks
Make
Life
Better!**



March 11, 2025

Board of Public Works & Safety
10 South State Street
Greenfield, IN 46140

Re: Change Order 4 and 5 for the Riley Park Shelter House Construction Project

Dear Members,

R. Chavez Construction Co., Inc. is the contractor for the new Riley Park Shelter House located at 210 N. Apple Street. The project is ready for execution of the fourth and fifth change orders. Because of the funding mechanism and the Board of Works signatures on the contract with R. Chavez, we will be seeking approval for this change order from the Board of Works.

Change Order No. 4 has been voided. We have two paver areas in the plans that are owner supplied. Initially we were told we needed to purchase 1,100 pavers for both areas. It was then determined this paver count was incorrect, and we actually needed an additional 1,900 pavers. Looking at cost effective options, we requested to infill the recessed patio paver areas with concrete. After confirming with several sources, it was determined this would more than likely create maintenance issues in the future. So we are going to purchase the balance of the pavers. Change Order No. 4 would have been an increase of \$1,700.00, but has now been voided.

Change Order No. 5 in the amount of \$2,131.00 deduction was to install multi-fold doors at opening 106C (Kitchen Pass-through Window). We felt the options presented didn't work with the aesthetics of the space. We do have expertise on staff and will address this item in-house.

We are recommending a motion that Change Order 4 be voided and change order 5 be issued to R. Chavez Construction Co., Inc. for the new Riley Park Shelter House in the decrease amount of \$2,131.00.

Sincerely,

Ellen Kuker
Parks Director

CHANGE ORDER
R. CHAVEZ CONSTRUCTION CO., INC.

PROJECT NAME: Riley Shelter House

(address:) 280 N. Apple St.
 (city,state,zip:) Greenfield, IN 46140

RCC JOB #: 23-509

C.O. DATE: 2/10/2025

OWNER: City of Greenfield

(address:) 10 S. State St.
 (city,state,zip:) Greenfield, IN 46140

CHANGE ORDER # 4 Rev. 1

CONTRACTOR: R. Chavez Construction

(address:) 5323 W. Minnesota St.
 (city,state,zip:) Indianapolis, IN 46241
 (contact:) Patrick McMahon 317-600-4801

The Contract is modified as follows:

Infill recessed patio paver areas with concrete as indicated by owner	\$1,700.00
Note: R. Chavez Construction does not advise this method be used as the new concrete with expand and contract differently than the concrete already in place. This will more than likely create maintenance issues in the future.	

This Change Order is not valid until signed by R. Chavez Construction and Subcontractor representatives.

Original Contract Amount	\$1,596,500.00
Previously Approved Change Orders.....	\$1,196.00
Contract Amount Prior to the Change.....	\$1,597,696.00
Amount of this Change Order.....	\$1,700.00
Current Purchase Order Amount.....	\$1,599,396.00

The Contract Time will be changed by: 3 days

All other terms and conditions of the original Purchase Order remain unchanged and in full force.

RCC Representative: _____
 (typed or printed) Patrick McMahon
 Title: Project Manager
 Date: 2/10/2025

Subcontractor: _____
 (typed or printed) _____
 Title: _____
 Date: _____

PLEASE SIGN AND RETURN TO R. CHAVEZ CONST.

CHANGE ORDER
R. CHAVEZ CONSTRUCTION CO., INC.

PROJECT NAME: Riley Shelter House

(address:) 280 N. Apple St.
 (city,state,zip:) Greenfield, IN 46140

RCC JOB #: 23-509

C.O. DATE: 2/10/2025

OWNER: City of Greenfield

(address:) 10 S. State St.
 (city,state,zip:) Greenfield, IN 46140

CHANGE ORDER # 5

CONTRACTOR: R. Chavez Construction

(address:) 5323 W. Minnesota St.
 (city,state,zip:) Indianapolis, IN 46241
 (contact:) Patrick McMahon 317-600-4801

The Contract is modified as follows:

Credit for the multi-fold doors at opening 106C.	(\$2,131.00)

This Change Order is not valid until signed by R. Chavez Construction and Subcontractor representatives.

Original Contract Amount	\$1,596,500.00
Previously Approved Change Orders.....	\$1,196.00
Contract Amount Prior to the Change.....	\$1,597,696.00
Amount of this Change Order.....	(\$2,131.00)
Current Purchase Order Amount.....	\$1,595,565.00

The Contract Time will be changed by: _____ **days**

All other terms and conditions of the original Purchase Order remain unchanged and in full force.

RCC Representative: _____
 (typed or printed) Patrick McMahon
 Title: Project Manager
 Date: 2/10/2025

Subcontractor: _____
 (typed or printed) _____
 Title: _____
 Date: _____

PLEASE SIGN AND RETURN TO R. CHAVEZ CONST.