**GREENFIELD BOARD OF PUBLIC WORKS AND SAFETY**

**February 11th, 2025**

**10:00 A.M.**

**10 SOUTH STATE STREET**

**COUNCIL CHAMBERS, ROOM 127**

Present: Mayor Guy Titus Kathy Locke Glenna Shelby Brent Robertson

Gregg Morelock Lori Elmore

Penny Lawyer Charles Gill

Rob Souchon Chief Brian Hartman Joanie Fitzwater Nicholas Dezelan

Tyler Rankins Chief Jason Horning

Glen Morrow Scott Yost

Absent: Larry Breese

Mayor Guy Titus recognized the following employees who have (25) twenty-five years or more of service with the City of Greenfield and presented them with a certificate of recognition.

**Brian Bordenkircher (34) thirty-four years**

**Brad Evans (25) twenty-five years**

**Bob Fink (42) forty-two years**

**Kim Voorhis (25) twenty-five years**

**Greg DeWitt (31) thirty-one years**

**Steve Kropacek (25) twenty-five years**

Mayor Guy Titus called the BOW meeting to order for the purpose of conducting the business for the City of Greenfield, Indiana. Locke moved to approve the minutes of January 28th, 2024 duly seconded by Robertson.

Motion carried viva voce.

**CLERK-TREASURERS OFFICE:**

Clerk-Treasurer Lori Elmore requested approval of the Claims Dockets as submitted. Shelby moved to approve, duly seconded by Robertson. Motion carried viva voce.

Clerk-Treasurer Lori Elmore requested approval of the January 2025 Payroll Allowance Docket as submitted. Locke moved to approve, duly seconded by Shelby. Motion carried viva voce.

Clerk-Treasurer Lori Elmore requested approval of the conflict of interest forms as submitted. Robertson moved to approve, duly seconded by Shelby. Motion carried viva voce.

Clerk-Treasurer Lori Elmore gave the Board an update on the progress of the Annual Financial Report which is due by March 1st.

**WATER DEPARTMENT:**

Charles Gill requested approval of the recommendation from Donohue and Associates, Inc. for the Partial Payment #14 to Phoenix Fabricators and Erectors, LLC for the Southside Water Improvements Project – Water Storage Tower Project in the amount of $43,225.00 with a retainage of $2,275.00 for a total payment for Application #14 of $45,500.00. Robertson moved to approve, duly seconded by Locke. Motion carried viva voce.

Charles Gill requested approval of the contract with Brackney, Inc. for the Southside Water Improvements Project Packet 3 – Morristown Pike water main construction. Shelby moved to approve, duly seconded by Robertson. Motion carried viva voce.

Charles Gill requested approval for the resignation of Bryce Kirstein, effective February 14th. As per the Water Utility Apprenticeship Training payback agreement, Bryce will repay the Water Utility $476.00 for training expenses. Shelby moved to approve, duly seconded by Locke. Motion carried viva voce.

**INFORMATION TECHNOLOGY DEPARTMENT:**

Rob Souchon requested approval to purchase additional switching equipment from Qubit Networks with a cost of $6,992.59. Robertson moved to approve, duly seconded by Breese. Motion carried viva voce.

**POLICE DEPARTMENT:**

Chief Brian Hartman requested approval to seek bids for emergency equipment that will be placed into the new vehicles for 2025. Locke moved to approve, duly seconded by Shelby. Motion carried viva voce.

Chief Brian Hartman requested permission to use LOIT funds for the purchase of (7) seven new vehicles to include emergency equipment, new K-9 kennel and radars for 2025 with a not-to-exceed amount of $399,000.00, pending approval from the City Council. Robertson moved to approve, duly seconded by Shelby. Motion carried viva voce.

**PLANNING DEPARTMENT:**

Joanie Fitzwater requested approval for the purchase of a 2024 Ford F-150 from Capitol City Ford with a cost of $32,720.88. Locke moved to approve, duly seconded by Robertson. Motion carried viva voce.

**WASTE WATER DEPARTMENT:**

Nicholas Dezelan requested approval for the invoices that have been submitted from Commonwealth Engineers, Inc. for engineering services rendered from December 1st – December 31st for the Waste Water Treatment Plant Improvements Project in the total amount of $37,607.07. Robertson moved to approve, duly seconded by Locke. Motion carried viva voce.

**STREET DEPARTMENT:**

Tyler Rankins requested approval for the following employee advancements. These employees have successfully completed their training period requirements per the Greenfield Street Department Apprenticeship Program.

**Hershel Anderson, Holden Gross** and **Johnathon Eastridge** to Master Road Builder with an hourly rate of $32.50, effective February 1st.

**John Kmitta** to Road Builder 1 with an hourly rate of $29.32, effective February 1st. Shelby moved to approve, duly seconded by Robertson. Motion carried viva voce.

Tyler Rankins requested approval to award Hoosier Price Excavating, Inc. for the Pedestrian Bridge Project with a cost of $103,500.00. Shelby moved to approve as requested subject to the review and approval from the City Attorney, duly seconded by Locke. Motion carried viva voce.

Tyler Rankins requested approval to seek quotes for the maintenance of the SR 9 medians, the mulch beds downtown and Opportunity Parkway for 2025. Funds are allocated from the Council’s budget. Locke moved to approve, duly seconded by Robertson. Motion carried viva voce.

Tyler Rankins requested approval to seek quotes for a new pickup truck that will replace a 2004 Chevrolet Silverado 1500. Robertson moved to approve, duly seconded by Locke. Motion carried viva voce.

Tyler Rankins requested approval of the Certificate of Burial Rights which were in circulation.

**FIRE DEPARTMENT:**

Chief Jason Horning requested approval to hire Carson Cicenas as part-time Firefighter/EMT with an hourly rate of $18.00, effective February 15th. Robertson moved to approve, duly seconded by Locke. Motion carried viva voce.

Chief Jason Horning requested approval of the Interlocal EMS Agreements with Jackson Township and Blue River Township with an increase from $18,000.00 to $25,000.00. Locke moved to approve, duly seconded by Shelby. Motion carried viva voce.

Chief Jason Horning requested the bids received for the confined space communications equipment be opened and read into record. The bid received was:

**Municipal Emergency Services $13,689.71**

Chief Jason Horning solicited bids from (3) three different vendors and only received (1) one bid.

Chief Jason Horning requested approval to award Municipal Emergency Services for the confined space communications equipment. Locke moved to approve, duly seconded by Robertson. Motion carried viva voce.

Chief Jason Horning requested the bids received for the new ambulance be opened and read into record: The bids received were:

**No bids were received**

Chief Jason Horning stated he will go back out for bids for the new ambulance.

Chief Jason Horning requested approval for the quote from Safety Systems for emergency warning equipment for the new Fire Marshal truck with a cost of $5,474.32. The Fire Department tried to obtain another quote, but was unable to get that company to respond. Locke moved to approve, duly seconded by Shelby. Motion carried viva voce.

Chief Jason Horning informed the Board of the 2022 Indiana Medicaid Governmental Ambulance Payment Adjustment reimbursement of $105,977.27.

**ENGINEERING DEPARTMENT:**

Glen Morrow requested approval of the Unregulated Underground Storage Tank Closure and Initial investigation report for the underground fuel tanks located at the south side of East North Street and 21 and 23 West North Street for the construction of the Riley Arts Trail project. Robertson moved to approve, duly seconded by Locke. Motion carried viva voce.

Glen Morrow requested approval of the Master Services Agreement with 1 Pro Environmental, LLC should we encounter any more underground fuel tanks. The original Master Services Agreement that was approved at the November 12th, 2024 BOW meeting was with 3 Pro Environmental, LLC. Robertson moved to approve, duly seconded by Locke. Motion carried viva voce.

Glen Morrow requested approval for the release of the Performance Bond for Opportunity Parkway Road Rework to be replaced by the (3) three year Maintenance Bond due to the completion of the following:

**Opportunity Parkway Road Rework**

Robertson moved to approve, duly seconded by Locke. Motion carried viva voce.

**POWER AND LIGHT:**

Scott Yost requested approval of the Right of Way Management Services 2025 Agreement with Plant Growth Management Systems to manage line clearance, brush and weed control to keep the easements cleared that Greenfield Power & Light have to access. Shelby moved to approve, duly seconded by Breese. Motion carried viva voce.

Scott Yost requested approval of the Right of Way Clearance Contract and permission to seek quotes for tree contractors. Robertson moved to approve, duly seconded by Shelby. Motion carried viva voce.

**MISCELLANEOUS ITEMS:** None

**ADJOURNMENT:**

There being no further business to be brought before the Greenfield Board of Public Works and Safety,

Shelby moved to adjourn the meeting at 10:46 a.m., duly seconded by Locke. Motion carried viva voce.

Mayor Guy Titus declared the meeting adjourned and announced that the next meeting of the Board of Works will be held on Tuesday, February 25th at 10:00 a.m.

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Penny Lawyer Guy Titus, Mayor

Deputy Clerk-Treasurer Presiding Officer

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Lori Elmore

Clerk-Treasurer