Date: January 28th, 2025

TO: Greenfield Board of Works and Public Safety

RE: Out of State Travel Training

I am requesting the Board of Works and Public Safety’s approval to send two command staff members from the Police Department to the annual Station Design Conference, this has been discussed with Mayor Titus. As you are aware there has been discussions in regards to the possibility of building a new Police Department. This training is very informative in the build process from start to finish as well as giving information on the pitfalls to look out for. The conference this year is in Phoenix AZ. The dates will be from May 18th, to May 22nd.and this will be paid out of our HSI Account. Total cost of this training to include travel, hotel, and food is not to exceed $4,300.

Any questions?

Respectfully,

Chief Brian Hartman