**GREENFIELD BOARD OF PUBLIC WORKS AND SAFETY**

**January 14th 2025**

**10:00 A.M.**

**10 SOUTH STATE STREET**

**COUNCIL CHAMBERS, ROOM 127**

Present: Larry Breese Kathy Locke Glenna Shelby Brent Robertson

 Gregg Morelock Lori Elmore

Tyler Rankins Joanie Fitzwater

Chief Brain Hartman Josh Gentry Scott Yost Charles Gill

Nicholas Dezelan Chief Jason Horning

Absent: Mayor Guy Titus

Larry Breese called the BOW meeting to order for the purpose of conducting the business for the City of Greenfield, Indiana. Locke moved to approve the minutes of December 23rd, 2024 duly seconded by Shelby.

Motion carried viva voce.

**CLERK-TREASURERS OFFICE:**

Clerk-Treasurer Lori Elmore requested approval of the End of Year Claims Docket for 2024 as submitted. Robertson moved to approve, duly seconded by Shelby. Motion carried viva voce.

Clerk-Treasurer Lori Elmore requested approval of the December 2024 Payroll Allowance Docket as submitted. Shelby moved to approve, duly seconded by Locke. Motion carried viva voce.

Clerk-Treasurer Lori Elmore informed the Board that the 2025 Salary Ordinance had been amended by the Common Council at the last meeting.

Clerk-Treasurer Lori Elmore informed the Board that requests made for the Civil City and the Fire Territory regarding a three-year growth Excess Levy Appeals had been approved by the DLGF (Department of Local Government Finance) for the fiscal year of 2025.

Clerk-Treasurer Lori Elmore provided information to the Board regarding the 1782 Notice which had also been approved by the DLGF for the fiscal year of 2025.

**CITY ATTORNEY:**

Gregg Morelock requested approval of the Reimbursement Agreement between The City of Greenfield and TRG Development, LLC for reimbursement of $17,500.00; for a study on the development of property located at 121 S. Pennsylvania Street regarding a mixed-use development project. The City of Greenfield and TRG Development, LLC have agreed to split the cost of this study 50/50.

TRG Development, LLC has entered into an Agreement for Professional Consulting Services with Kimley-Horn and Associates, Inc. to conduct a conceptual site plan review analysis of the parking garage layout for the project with an estimated cost of $5,000.00. TRG Development, LLC also entered into an engagement with StudioAxis to conduct predesign services to provide site planning and block diagrams for the Project and parking garage with a cost of $30,000.00. The City of Greenfield and TRG would each pay $17,500.00 toward these expenses.

Robertson moved to approve, duly seconded by Shelby. Motion carried viva voce.

**ENGINEERING DEPARTMENT:**

Gregg Morelock requested approval of the Notice to Proceed between the City of Greenfield and Dave O’Mara Contractor, LLC for the Fortville Pike and CR300N Intersection Reconstruction Project. Locke moved to approve, duly seconded by Robertson. Motion carried viva voce.

**STREET DEPARTMENT:**

Tyler Rankins requested the bids received for the Pedestrian Bridge Project be opened and read into record. The bids received were: **Kindred Excavating Group, LLC $146,851.80**

 **JKES, Inc. dba Smith Projects $199,398.00**

Tyler requested approval to table until the next BOW meeting. Robertson moved to approve, duly seconded by Shelby. Motion carried viva voce.

Tyler Rankins requested approval for the quote from Mid-State Truck Equipment for a snowplow with a cost of $10,800.00. The Street Department had a snowplow break during the recent snow event so they are in need of replacing it. The truck mount and electrical harness is set up for a Boss snowplow and Mid-State Truck Equipment is our representative in this area for Boss snowplows. Another brand of snowplow besides Boss would not be able to hook up to our mount and electrical harness which is the reason only (1) one quote was received. Shelby moved to approve, duly seconded by Locke. Motion carried viva voce.

The Board thanked Tyler Rankins and his crew for all the hard work they did during the last (2) two snow storms. Tyler, in turn, thanked the Utility Departments for their help in clearing the sidewalks downtown.

Tyler Rankins requested approval of the Certificate of Burial Rights which were in circulation.

**PLANNING DEPARTMENT:**

Joanie Fitzwater requested approval of the revised hourly pay rate for Andrew Adkins to $31.80, effective December 21st, 2024. Locke moved to approve, duly seconded by Robertson. Motion carried viva voce.

Joanie Fitzwater requested approval of the revised Subdivision Agreement for Brunson’s Landing, Section 3. Robertson moved to approve, duly seconded by Shelby. Motion carried viva voce.

**POLICE DEPARTMENT:**

Chief Brian Hartman requested approval to auction off the following police vehicle at an upcoming auto auction held by Kesler Schaefer Auto Auction. The money received from the auction would be allocated back into the vehicle replacement fund. Shelby moved to approve, duly seconded by Locke. Motion carried viva voce. **2016 Blue Dodge Charger VIN # 2C3CDXKT8GH189265 Mileage 107,937**

Chief Brian Hartman requested approval for out of state travel for (2) two police officers to Lewiston, NY January 28th – 30th for Firearms Trafficking and Illicit Trade Arms Investigations training. There will be training, fuel, lodging and food expense with a not-to-exceed amount of $750.00; and permission to take an unmarked city police vehicle. Funds are available in their HSI account. Locke moved to approve, duly seconded by Robertson. Motion carried viva voce.

**PARKS DEPARTMENT:**

Josh Gentry requested approval for Change Orders 1, 2 and 3 as follows for the Riley Park Shelter House Construction Project. Locke moved to approve, duly seconded by Shelby. Motion carried viva voce.

**Change Order #1** with a decrease in cost of $5,204.00 for a change in ceiling material, installation of (4) four floor drains in the restrooms that had not been included in the original design plan and the installation of (1) one additional outside hose bib.

**Change Order #2** with an increase in cost of $6,400.00 for a change in the concrete finishing of the patio area on the backside of the shelter house from a brushed finish to a stamped finish; which will match a concrete project on the south side of the shelter house to be performed at a later date.

**Change Order #3** is an extension of (22) twenty-two days to the substantial completion date to January 17th and a final completion date to February 24th due to delays in material procurement.

**POWER AND LIGHT:**

Scott Yost requested approval for the promotion of Dylan Bowman to Apprentice Lineworker Class II with an hourly rate of $31.11, effective January 18th. Dylan has successfully completed his training period requirements per the U.S. Department of Labor’s Bureau of Apprenticeship & Training Standards. Shelby moved to approve, duly seconded by Robertson. Motion carried viva voce.

Scott Yost requested approval for the promotion of Jacob Belcher to Lineworker Class III with an hourly rate of $43.07, effective January 18th. Jacob has successfully completed his training period requirements per the U.S. Department of Labor’s Bureau of Apprenticeship & Training Standards. Locke moved to approve, duly seconded by Shelby. Motion carried viva voce.

**WATER DEPARTMENT:**

Charles Gill requested approval of the recommendation from Donohue and Associates, Inc. for the Partial Payment #13 to Phoenix Fabricators and Erectors, LLC for the Southside Water Improvements Project – Water Storage Tower Project in the amount of $138,320.00 with a retainage of $7,280.00 for a total payment for Application #13 of $145,600.00. Robertson moved to approve, duly seconded by Locke. Motion carried viva voce.

Charles Gill requested the bids received for the purchase and installation of a backup generator for the Water Administration Building be opened and read into record: The bids received were:

 **Huston Electric, Inc. $79,600.00**

 **Midwest Generator Solutions $83,125.00**

Charles Gill requested to table until the next BOW meeting. Shelby moved to approve, duly seconded by Robertson. Motion carried viva voce.

Charles Gill requested approval to seek quotes for the North Water Tower Maintenance. Shelby moved to approve, duly seconded by Locke. Motion carried viva voce.

**WASTE WATER DEPARTMENT:**

Nicholas Dezelan requested approval for the invoices that have been submitted from Commonwealth Engineers, Inc. for engineering services rendered from November 1st – November 30th for the Waste Water Treatment Plant Improvements Project in the total amount of $49,906.01. Robertson moved to approve, duly seconded by Locke. Motion carried viva voce.

Nicholas Dezelan requested approval of the recommendation from Commonwealth Engineers, Inc. for the Partial Payment #26 to F.A. Wilhelm Construction for the Waste Water Treatment Plant Improvements Project in the amount of $420,442.08 with a retainage of $22,128.53 for a total payment for Application #26 of $442,570.61. Locke moved to approve, duly seconded by Shelby. Motion carried viva voce.

**FIRE DEPARTMENT:**

Chief Jason Horning requested approval of the EMS Interlocal Agreement with Brown and Green Townships with an annual amount of $25,000.00 and Brandywine Township with an annual amount of $21,000.00. Jason explained he had increase the amounts from $18,000 to generate more revenue for the department.

Locke moved to approve, duly seconded by Robertson. Motion carried viva voce.

Chief Jason Horning requested approval of the (3) three year renewal for the Stryker Life-Pak and Lucas Device Preventative Maintenance Agreement with a cost of $8,679.28. Shelby moved to approve, duly seconded by Robertson. Motion carried viva voce.

**MISCELLANEOUS ITEMS:**

**ADJOURNMENT:**

There being no further business to be brought before the Greenfield Board of Public Works and Safety,

Shelby moved to adjourn the meeting at 10:44 a.m., duly seconded by Locke. Motion carried viva voce.

Larry Breese declared the meeting adjourned and announced that the next meeting of the Board of Works will be held on Tuesday, January 28th at 10:00 a.m.

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Penny Lawyer Larry Breese, Presiding Officer

Deputy Clerk-Treasurer Board Member

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Lori Elmore

Clerk-Treasurer