



GREENFIELD PARKS AND RECREATION

280 N. Apple Street
Greenfield, Indiana 46140

Parks Dept. Phone: 317-477-4340 Senior Center Phone: 317-477-4343 FAX: 317-477-4341
Website: www.parksingreenfield.com Email: parks_rec@greenfieldin.org

Mayor
Guy Titus

**Parks and Recreation
Board**

Deby Low
Kristi Baker
Rick Roberts
Alan Hammons
John Rhim

Administration
Ellen Kuker
Director

Julie Patterson
Assistant Director

Bobbi Anderson
Administrative
Assistant

Josh Gentry
Maintenance Operations
Manager

Madison Ritchison
Program/Events
Specialist

Carrie Young
Customer Service Specialist

Kim Voorhis
Senior Center Director

**Parks
Make
Life
Better!**



January 14, 2025

Board of Public Works & Safety
10 South State Street
Greenfield, IN 46140

Re: Change Orders 1, 2 and 3 for the Riley Park Shelter House Construction Project

Dear Members,

R. Chavez Construction Co., Inc. is the contractor for the new Riley Park Shelter House located at 210 N. Apple Street. The project is ready for execution of the third change order and staff was instructed that the proper approval body for this contract is the Board of Public Works and Safety, not the Parks Board because of the funding mechanisms. As such, staff is presenting all three change orders to the Board of Works for approval and execution, including two that were previously approved and "executed" by the Parks Board.

The original construction contract was for \$1,596,500.00 and substantial completion was set for December 26, 2024, with a final completion date of March 15, 2025.

Change Order No. 1 in the amount of \$5,204.00 deduction was to install less expensive ceiling materials, additional floor drains at the restroom and kitchen, and one additional outside hose bib near the restrooms. This change order was discussed and approved at the 12/11/2024 Parks Board meeting.

Change Order No. 2 in the additional amount of \$6,400.00 changed some brushed concrete finish to a stamped finish. This change order was also discussed and approved at the 12/11/2024 Parks Board meeting.

Change Order No. 3 is no change to contact price but a 22-day extension to the date of substantial and final completion dates because of delays in material procurement, inconsistencies with the thickness of the flooring from the manufacturer, and the unforeseen changes with the management of the casework manufacturer/installer. This change order has not been discussed by the Parks Board. *Note that Parks staff is working on securing signed versions of the supporting documentation for this change order and is expected to be available at the meeting.*

The total of these first three change orders is a net increase to price \$1,196.00 and increase substantial and final completion by 22-days.

Page 2

Board of Public Works & Safety
10 South State Street
Greenfield, IN 46140

Re: Change Orders 1, 2 and 3 for the Riley Park Shelter House Construction Project

Additionally, staff has discussed these change orders with the City Engineer and City Attorney and are recommending a **motion that Change Orders 1, 2 and 3 be issued to R. Chavez Construction Co., Inc. for the new Riley Park Shelter House in the net increase amount of \$1,196.00 and increase Substantial and Final Completion by 22-days to January 17, 2025, and February 24, 2025, respectively.**

Sincerely,



Ellen Kuker

Parks Director



AIA[®]

Document G701[®] – 2017

Change Order

PROJECT: *(Name and address)*
23142 - Greenfield Parks Shelter

CONTRACT INFORMATION:
Contract For: General Construction
Date: 12/08/2024

CHANGE ORDER INFORMATION:
Change Order Number: 001
Date:

OWNER: *(Name and address)*
City of Greenfield
10 S. State Street
Greenfield IN 46140

ARCHITECT: *(Name and address)*
arcDESIGN
201. N. Delaware St.
Indianapolis IN 46204

CONTRACTOR: *(Name and address)*
R. Chavez Construction
5323 W. Minnesota St.
Indianapolis IN 46241-4801

THE CONTRACT IS CHANGED AS FOLLOWS:


(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

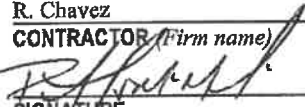
The original Contract Sum was	\$	<u>1,596,500.00</u>
The net change by previously authorized Change Orders	\$	<u>0.00</u>
The Contract Sum prior to this Change Order was	\$	<u>1,596,500.00</u>
The Contract Sum will be increased by this Change Order in the amount of	\$	<u>-5,204.00</u>
The new Contract Sum including this Change Order will be	\$	<u>1,591,296.00</u>

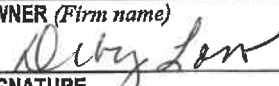
The Contract Time will be increased by Zero (0) days.
The new date of Substantial Completion will be Unchanged by this work

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

arcDESIGN
ARCHITECT *(Firm name)*

SIGNATURE
Mike Engledow, Principal
PRINTED NAME AND TITLE
12/08/2024
DATE

R. Chavez
CONTRACTOR *(Firm name)*

SIGNATURE
Patrick McMahon PM
PRINTED NAME AND TITLE
12/9/2024
DATE

City of Greenfield
OWNER *(Firm name)*

SIGNATURE
Deby Low Board President
PRINTED NAME AND TITLE
12/11/2024
DATE

CHANGE ORDER
R. CHAVEZ CONSTRUCTION CO., INC.

PROJECT NAME: Riley Shelter House
 (address:) 280 N. Apple St.
 (city,state,zip:) Greenfield, IN 46140

RCC JOB #: 23-509

C.O. DATE: 12/3/2024

OWNER: City of Greenfield
 (address:) 10 S. State St.
 (city,state,zip:) Greenfield, IN 46140

CHANGE ORDER # 1

CONTRACTOR: R. Chavez Construction
 (address:) 5323 W. Minnesota St.
 (city,state,zip:) Indianapolis, IN 46241
 (contact:) Patrick McMahon 317-600-4801

The Contract is modified as follows:

Provide and Install alternate ceiling material:	
CSI Creative: Soundcore Wood Texture, Profile Surfaces TF028	(\$10,244.00)
Provide and install four (4) floor drains at the restrooms and kitchen	\$3,890.00
Provide and install one (1) freezeless, keyed, hose bibb near the restrooms	\$1,150.00

This Change Order is not valid until signed by R. Chavez Construction and Subcontractor representatives.

Original Contract Amount	\$1,596,500.00
Previously Approved Change Orders.....	\$0.00
Contract Amount Prior to the Change.....	\$1,596,500.00
Amount of this Change Order.....	(\$5,204.00)
Current Purchase Order Amount.....	\$1,591,296.00

The Contract Time will be changed by: 0 days

All other terms and conditions of the original Purchase Order remain unchanged and in full force.

RCC Representative: _____
 (typed or printed) Patrick McMahon
Title: Project Manager
Date: _____

Subcontractor: _____
 (typed or printed) _____
Title: _____
Date: _____

PLEASE SIGN AND RETURN TO R. CHAVEZ CONST.



AIA Document G701[®] – 2017

Change Order

PROJECT: *(Name and address)*
23142 - Greenfield Parks Shelter

CONTRACT INFORMATION:
Contract For: General Construction
Date: 12/08/2024

CHANGE ORDER INFORMATION:
Change Order Number: 002
Date: 12/08/2024

OWNER: *(Name and address)*
City of Greenfield
10 S. State Street
Greenfield IN 46140

ARCHITECT: *(Name and address)*
arcDESIGN
201. N. Delaware Street
Indianapolis IN 46204

CONTRACTOR: *(Name and address)*
R. Chavez
5323 W. Minnesota St.
Indianapolis IN 46241

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Changed brushed concrete at south sidewalk and patio to stamped concrete. - Add - \$6,400

The original Contract Sum was	\$	1,596,500.00
The net change by previously authorized Change Orders	\$	-5,204.00
The Contract Sum prior to this Change Order was	\$	1,591,296.00
The Contract Sum will be increased by this Change Order in the amount of	\$	6,400.00
The new Contract Sum including this Change Order will be	\$	1,597,696.00
The Contract Time will be increased by Zero (0) days.		
The new date of Substantial Completion will be		

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

arcDESIGN
ARCHITECT *(Firm name)*

SIGNATURE
Mike Bngledow, Principal
PRINTED NAME AND TITLE
12/08/2024
DATE

R. Chavez
CONTRACTOR *(Firm name)*

SIGNATURE
Patrick McMahon PM
PRINTED NAME AND TITLE
12/9/2024
DATE

City of Greenfield
OWNER *(Firm name)*

SIGNATURE
Deby Low Board President
PRINTED NAME AND TITLE
12/11/2024
DATE

CHANGE ORDER
R. CHAVEZ CONSTRUCTION CO., INC.

PROJECT NAME: Riley Shelter House
 (address:) 280 N. Apple St.
 (city,state,zip:) Greenfield, IN 46140

RCC JOB #: 23-509

C.O. DATE: 12/6/2024

OWNER: City of Greenfield
 (address:) 10 S. State St.
 (city,state,zip:) Greenfield, IN 46140

CHANGE ORDER # 2

CONTRACTOR: R. Chavez Construction
 (address:) 5323 W. Minnesota St.
 (city,state,zip:) Indianapolis, IN 46241
 (contact:) Patrick McMahon 317-600-4801

The Contract is modified as follows:

Change brushed concrete finish at south sidewalk and patio to stamped concrete	\$6,400.00

This Change Order is not valid until signed by R. Chavez Construction and Subcontractor representatives.

Original Contract Amount	\$1,596,500.00
Previously Approved Change Orders.....	(\$5,204.00)
Contract Amount Prior to the Change.....	\$1,591,296.00
Amount of this Change Order.....	\$6,400.00
Current Purchase Order Amount.....	\$1,597,696.00

The Contract Time will be changed by: 0 days

All other terms and conditions of the original Purchase Order remain unchanged and in full force.

RCC Representative: _____
 (typed or printed) Patrick McMahon
 Title: Project Manager
 Date: _____

Subcontractor: _____
 (typed or printed) _____
 Title: _____
 Date: _____

PLEASE SIGN AND RETURN TO R. CHAVEZ CONST.



AIA Document G701® – 2017

Change Order

PROJECT: *(Name and address)*
23142 - Greenfield Parks Shelter

CONTRACT INFORMATION:
Contract For: General Construction
Date: 01/06/2025

CHANGE ORDER INFORMATION:
Change Order Number: 003
Date: 01/06/2025

OWNER: *(Name and address)*
City of Greenfield
10 S. State Street
Greenfield IN 46140

ARCHITECT: *(Name and address)*
arcDESIGN
201. N. Delaware Street
Indianapolis IN 46204

CONTRACTOR: *(Name and address)*
R. Chavez
5323 W. Minnesota St.
Indianapolis IN 46241

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

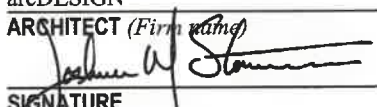
Change substantial completion date to January 17, 2025, and final completion date to February 24, 2025. This is a no cost change to the project.

The original Contract Sum was	\$ 1,596,500.00
The net change by previously authorized Change Orders	\$ 1,196.00
The Contract Sum prior to this Change Order was	\$ 1,597,696.00
The Contract Sum will be unchanged by this Change Order in the amount of	\$ 0.00
The new Contract Sum including this Change Order will be	\$ 1,597,696.00

The Contract Time will be increased by Twenty Two (22) days.
The new date of Substantial Completion will be January 17, 2025

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

arcDESIGN
ARCHITECT *(Firm name)*

SIGNATURE
 Joshua Stowers, Associate
PRINTED NAME AND TITLE
 1/06/2025
DATE

R. Chavez
CONTRACTOR *(Firm name)*

SIGNATURE

PRINTED NAME AND TITLE

DATE

City of Greenfield
OWNER *(Firm name)*

SIGNATURE

PRINTED NAME AND TITLE

DATE

CHANGE ORDER
R. CHAVEZ CONSTRUCTION CO., INC.

PROJECT NAME: Riley Shelter House

(address:) 280 N. Apple St.
 (city,state,zip:) Greenfield, IN 46140

RCC JOB #: 23-509

C.O. DATE: 1/3/2025

OWNER: City of Greenfield

(address:) 10 S. State St.
 (city,state,zip:) Greenfield, IN 46140

CHANGE ORDER # 3

CONTRACTOR: R. Chavez Construction

(address:) 5323 W. Minnesota St.
 (city,state,zip:) Indianapolis, IN 46241
 (contact:) Patrick McMahon 317-600-4801

The Contract is modified as follows:

Due to delays in the ability to procure the required materials, the inconsistencies with the thickness of the flooring from the manufacturer, and the unforeseen changes with the management of the casework manufacturer/installer, this request is to extend the substantial completion date to January 17, 2025 and final completion date to February 24, 2025.

This Change Order is not valid until signed by R. Chavez Construction and Subcontractor representatives.

Original Contract Amount	\$1,596,500.00
Previously Approved Change Orders.....	\$1,196.00
Contract Amount Prior to the Change.....	\$1,597,696.00
Amount of this Change Order.....	\$0.00
Current Purchase Order Amount.....	\$1,597,696.00

The Contract Time will be changed by: 0 days

All other terms and conditions of the original Purchase Order remain unchanged and in full force.

RCC Representative: _____
 (typed or printed) Patrick McMahon
 Title: Project Manager
 Date: 1/3/2025

Subcontractor: _____
 (typed or printed) _____
 Title: _____
 Date: _____

PLEASE SIGN AND RETURN TO R. CHAVEZ CONST.