



December 23, 2024

Mayor Guy Titus
Board of Public Works and Safety
10 South State Street
Greenfield, IN 46140

Re: New Hire

Mayor and Board Members,

We recently completed the interview process for the open Apprentice Operator position at the Wastewater Utility. If approved, Zach Kennedy would start at the position of Apprentice Operator 1 for the Wastewater Utility. At the successful completion of a 90 probationary period, Zach would then be eligible for the full pay of the Apprentice Operator 1 position.

At this time, I am requesting that the Board approve the hire of Zach Kennedy for the Wastewater Utility Apprentice Operator 1 position at a probationary hourly rate of \$24.00 effective with the pay period beginning January 4, 2025. Please let me know if there are any questions or if any other information is needed regarding this request.

Best Regards,

A handwritten signature in blue ink, appearing to read "Nicholas Dezelan".

Nicholas Dezelan, CHMM, ASP
Wastewater Utility Manager

cc: Mitch Ripley – Human Resources Director
Lori Elmore – Clerk-Treasurer
Jane Webb – Utility Coordinator