

**GREENFIELD BOARD OF PUBLIC WORKS AND SAFETY**

**October 22<sup>nd</sup>, 2024**

**10:00 A.M.**

**10 SOUTH STATE STREET**

**COUNCIL CHAMBERS, ROOM 127**

Present:	Mayor Guy Titus	Kathy Locke
	Larry Breese	Glenna Shelby
	Brent Robertson	Gregg Morelock
	Lori Elmore	Penny Lawyer
	Chief Brian Hartman	Chief Jason Horning
	Jimmy Griffith	Tyler Rankins
	Scott Yost	Glen Morrow
	Nicholas Dezelan	Jane Webb

Mayor Guy Titus called the BOW meeting to order for the purpose of conducting the business for the City of Greenfield, Indiana. Locke moved to approve the minutes of October 8<sup>th</sup>, 2024 duly seconded by Shelby. Motion carried *viva voce*.

**CLERK-TREASURERS OFFICE:**

Clerk-Treasurer Lori Elmore requested approval of the Claims Docket as submitted. Breese moved to approve, duly seconded by Robertson. Motion carried *viva voce*.

**CITY ATTORNEY:**

Gregg Morelock requested approval of the Engagement Letter for Legal Services between the City of Greenfield and Barnes & Thornburg, LLP. Shelby moved to approve, duly seconded by Breese. Motion carried *viva voce*.

**POLICE DEPARTMENT:**

Chief Brian Hartman requested approval of the (120) one hundred and twenty hour suspension for Patrolman Daniel Montgomery without pay along with the mandated remedial training as requested in regards to Standard Operation Procedure violations, effective October 23<sup>rd</sup>. Shelby moved to approve, duly seconded by Robertson. Motion carried *viva voce*.

Chief Brian Hartman requested approval to purchase an Identification Card Printer from Identiphoto with a cost of \$6,494.76. Breese moved to approve, duly seconded by Locke. Motion carried *viva voce*.

Chief Brian Hartman requested approval for the renewal contract with Utility Associates, Inc. for the Body Worn Camera System with a cost of \$503,245.00 over the next five years. This renewal also includes (2) two license plate readers to be mounted to our police vehicles. Utility Associates, Inc. would be considered a sole provider due to their equipment being compatible to our equipment. Funds for this renewal have already been approved by the City Council through 2027. Locke moved to approve, duly seconded by Breese. Motion carried *viva voce*.

Chief Brian Hartman requested approval of the revised Standard Operating Procedures as submitted. Robertson moved to approve, duly seconded by Locke. Motion carried *viva voce*.

**FIRE DEPARTMENT:**

Chief Jason Horning requested approval for the time driven promotion for Eli Boyd and Reece Burkhart to Firefighter 2<sup>nd</sup> Class at a bi-weekly amount of \$2,586.43, effective November 9<sup>th</sup>. Shelby moved to approve, duly seconded by Robertson. Motion carried *viva voce*.

Chief Jason Horning requested approval of the 3<sup>rd</sup> Quarter Ambulance Billing Write Off's in the amount of \$956,012.61. Breese moved to approve, duly seconded by Shelby. Motion carried *viva voce*.

Chief Jason Horning provided the Board with a financial report from Medbill that shows total billed, total write off's and total collected.

**WATER DEPARTMENT:**

Jimmy Griffith requested approval of the drainage and utility easements as follows. These drainage and utility easements will be used to build a new 12" water main loop from the Ridges at Brandywine to Brandywine Park on East Davis Road. Once approved the Water Department will record the documents with the County. Shelby moved to approve, duly seconded by Breese. Motion carried *viva voce*.

Parcel #	Easement grantee	Address of grantee	Parcel tax ID #	Amount to be paid
26	Cynthia E. Connelly and David J. Connelly	721 S Morristown Pike, Greenfield, IN 46140	30-11-04-400-015.000-008	\$3,200
30	Bobbie J. Lipps	663 S Morristown Pike, Greenfield, IN 46140	30-11-04-400-010.000-008	\$3,200

Jimmy Griffith requested approval to purchase from Hare Chevrolet a 2025 Chevrolet Equinox with a cost of \$28,900.00. Locke moved to approve, duly seconded by Robertson. Motion carried *viva voce*.

<b>All American</b>	<b>\$30,300.53</b>
<b>Ray Skillman</b>	<b>\$30,395.75</b>

**STREET DEPARTMENT:**

Tyler Rankins requested approval of the quote from Diesel Laptops. LLC for a diesel diagnostic scanner with a cost of \$10,335.00. Shelby moved to approve, duly seconded by Robertson. Motion carried *viva voce*.

Tyler Rankins requested approval of the Certificate of Burial Rights which were in circulation.

**POWER AND LIGHT:**

Scott Yost requested approval to table opening bids for the Digger Derrick Truck that have been received and to extend the due date for bids to be received to the November 12<sup>th</sup> BOW meeting. Locke moved to approve, duly seconded by Breese. Motion carried *viva voce*.

Scott Yost requested approval to purchase from Ray Skillman a 2024 Ford F-150 with a cost of \$53,741.00; to replace a 2023 Ford F-150 that was involved in an accident and totaled. Breese moved to approve, duly seconded by Shelby. Motion carried *viva voce*.

<b>Andy Mohr Ford</b>	<b>\$56,915.00</b>
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**ENGINEERING DEPARTMENT:**

Glen Morrow requested approval for the release of Maintenance Bonds for Keystone, Section 6, 7, 8 and 9 that have expired after their (3) three year period.

<b>Section 6</b>	<b>Asphalt Surface</b>	<b>#6135005538</b>
<b>Section 6</b>	<b>Erosion Control</b>	<b>#6135005529</b>
<b>Section 6</b>	<b>Sidewalks</b>	<b>#6135005511</b>
<b>Section 6</b>	<b>Street Signs</b>	<b>#6135005502</b>
<b>Section 7</b>	<b>Street Signs</b>	<b>#6135005565</b>
<b>Section 7</b>	<b>Monumentation</b>	<b>#6135005574</b>
<b>Section 7</b>	<b>Asphalt Surface</b>	<b>#6135005585</b>
<b>Section 7</b>	<b>Sidewalks</b>	<b>#6135005592</b>
<b>Section 7</b>	<b>Erosion Control</b>	<b>#6135005601</b>
<b>Section 8</b>	<b>Stone base, binder</b>	<b>#LPM0506859</b>
<b>Section 8</b>	<b>Concrete Curbs</b>	<b>#LPM0506860</b>
<b>Section 8</b>	<b>Erosion Control</b>	<b>#6135003909</b>
<b>Section 8</b>	<b>Street Signs</b>	<b>#6135003918</b>
<b>Section 8</b>	<b>Water System</b>	<b>#6135003927</b>
<b>Section 8</b>	<b>Storm Sewer</b>	<b>#70NGP184957</b>
<b>Section 8</b>	<b>Sanitary Sewer</b>	<b>#70NGP184958</b>
<b>Section 9</b>	<b>Concrete Curbs</b>	<b>#6135003684</b>
<b>Section 9</b>	<b>Stone base, binder</b>	<b>#6135003657</b>
<b>Section 9</b>	<b>Storm Sewers</b>	<b>#6135003666</b>
<b>Section 9</b>	<b>Water Distribution</b>	<b>#6135003693</b>

Locke moved to approve, duly seconded by Breese. Motion carried *viva voce*.

Glen Morrow requested approval for the release of Performance Bonds for State Street Shoppes Subdivision to be replaced by the (3) year Maintenance Bonds due to the completion of the following.

<b>Performance Bond</b>	<b>Sidewalks and ADA Ramps</b>
<b>Performance Bond</b>	<b>Lot Corners and Monumentation</b>
<b>Maintenance Bond</b>	<b>Sidewalks and ADA Ramps</b>
<b>Maintenance Bond</b>	<b>Lot Corners and Monumentation</b>

Robertson moved to approve, duly seconded by Shelby. Motion carried *viva voce*.

Glen Morrow requested approval for the release of Performance Bonds for Huskies Property Subdivision to be replaced by the (3) three year Maintenance Bonds due to the completion of the following.

<b>Performance Bond</b>	<b>Curbs, Sidewalks &amp; ADA Ramps</b>	
<b>Performance Bond</b>	<b>Erosion Control</b>	
<b>Performance Bond</b>	<b>Street Trees</b>	
<b>Performance Bond</b>	<b>Opportunity Parkway On-Site road</b>	
	<b>Base/Binder/Surface &amp; Signs</b>	
<b>Maintenance Bond</b>	<b>Curbs, Sidewalks &amp; ADA Ramps</b>	
<b>Maintenance Bond</b>	<b>Erosion Control</b>	
<b>Maintenance Bond</b>	<b>Street Trees</b>	
<b>Maintenance Bond</b>	<b>Opportunity Parkway On-Site road</b>	<b>#302244788</b>
	<b>Base/Binder/Surface &amp; Signs</b>	

Locke moved to approve, duly seconded by Shelby. Motion carried *viva voce*.

Glen Morrow informed the Board of a fuel tank that was discovered during the construction of the Riley Arts Trail between SR 9 and American Legion Place. Our legal and engineering staff are working with 3Pro Environmental, LLC to finalize a contract for a yet to be determined cost to remove the fuel tank. This item is for informational purposes only and staff will update the Board on costs, funding and other particulars when the project is completed. This emergency situation required action ahead of the BOW meeting.

Glen Morrow requested approval of INDOT Change Orders Numbers 2, 6, 8 & 9 for the construction of the Riley Arts Trail with a total cost of \$31,635.22. Shelby moved to approve, duly seconded by Locke. Motion carried *viva voce*.

**WASTE WATER DEPARTMENT:**

Nicholas Dezelan requested approval for the Request for Proposals received for the aluminum sulfate to be opened and read into record.

<b>Citco Water/BioChem</b>	<b>\$0.18 per lb. for a total of \$8,100.00</b>
<b>Chem Trade</b>	<b>\$1.3365 per gallon for \$495.00 per dry ton</b>
<b>PVS Nolwood Chemicals, Inc.</b>	<b>\$1.835 per gallon</b>

Nicholas Dezelan requested to table the bids and return to the next BOW meeting. Shelby moved to approve, duly seconded by Robertson. Motion carried *viva voce*.

**UTILITY COORDINATOR:**

Jane Webb requested approval for the promotion of Traci Boomershine to Customer Service Representative I with an hourly rate of \$26.16, effective October 26<sup>th</sup>. Locke moved to approve, duly seconded by Shelby. Motion carried *viva voce*.

**MISCELLANEOUS ITEMS:** None

**ADJOURNMENT:**

There being no further business to be brought before the Greenfield Board of Public Works and Safety, Shelby moved to adjourn the meeting at 11:01 a.m., duly seconded by Breese. Motion carried *viva voce*.

Mayor Guy Titus declared the meeting adjourned and announced that the next meeting of the Board of Works will be held on Tuesday, November 12<sup>th</sup> at 10:00 a.m.

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Penny Lawyer  
Deputy Clerk-Treasurer

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Guy Titus, Mayor  
Presiding Officer

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Lori Elmore  
Clerk-Treasurer