

RDADENI
OFFICE EQUIPMENT + IT + DOCUMENT AUTOMATION

Sales Order Form - Purchase													
Order #: 15429 Order Date: 1				11/07/20	11/07/2024 Sales Representativ			ve: Lisa	ı Gray				
Existing Customer: New Customer: X				Х		Purch	ase Order Numb	er:					
Billing To							Ship To						
Customer #: GW06						Cu.	ıstomer #:	GW06					
Greenfield Waste Water Utility						Gr	reenfield	d Waste Water	Utility				
809 S State St 809 S State St							302 East Davis Road						
Greenfield, IN 461402537							Greenfield, IN 46140						
	Contact: Robert Souchon				-	Contact: Robert Souchon							
Phon		(317) 325-160				-	Phone: (317) 325-1602						
Emai	l:	rsouchon@gre	eenfieldin	.org		En	mail:	rsouchon@gre	enfield	in.org			
										See	Schedule A		
QTY		PRODUCT #			UIPMENT D	ESCRI	IPTION			UNIT PRICE	AMOUNT		
1		ADXG011	Bizhub C	451i						\$6,750.00	\$6,750.00		
1		AAV5WY8	PC-216 C	abinet									
				Comments:				T					
				comments:					Sa	iles Tax Exempt?			
										_			
									Sales Ta	x* (if applicable)			
										Total Amount	\$6,750.00		
					* Ta	ax amo	ount display	ed is an estimate and	l is subject				
Accepted by Braden Business Systems Inc								Accepte	ed by Cus	tomer			
Lisa Gray 11/07/2024													
Authorized Signature Date						Authorized Signature Date					ate		
Additionaged Signature Date								<u> </u>					
Lisa Gray / Senior Account Manager								B	1.51 /	T-1.1			
Printed Name / Title								Printe	d Name /	litle			
luka				· □c.l. a . □	70		D		2.4				
Interna Use On		Preset EA Cor Link Sheet SS			Control Copy SC Dealer		se Date:		&A:	MC:NO	te Cust Prop		
	Link Sheet SS Credit BDF/MKTG SC Dealer: Toner PO Status Note Cust Prop												



Maintenance Contract

Order #: 15429 Ord	ler Date: 11/07/202	4 Sale	s Represen	tative:	: Lisa	Gray		Cont	tract #:		
	Billing To							Ship	То		
Customer #: GW06					Customer #: GW06						
Greenfield Waste Water Utility					Greenfield Waste Water Utility						
809 S State St 809 S State St					302 East Davis Road						
Greenfield, IN 461402	537				Gree	nfield,	IN 46140				
AP Contact: Robert Souchon						er Cont	tact: Rob	ert Soucl	hon		
Phone: (317) 325-1602					Phone: (317) 325-1602						
Email: rsouchon@greenfieldin.org					Email: rsouchon@greenfieldin.org						
Term	Total Base R	late	Star	t Dat	te	В	ase Billin	g Cycle	Ove	erage B	illing Cycle
	\$0.00						Month	nly		Mor	nthly
X Complete Care Guarantee (Excludes Paper & Staples) Conditional Care Guarantee (Excludes All Consumables)											
Make, Model	Serial #	EQID#	Base Payment	St B&\	tart M W	eter Color	Copies II	Color	Overage B&W	Color	Location/Dept
Bizhub C451i			\$0.00				0	0	0.00500		
			ſ	Votes	s						
Accepted	l hy Braden Business Sv	stems					Ac	cepted by	Customer		
Accepted by Braden Business Systems Lisa Gray 11/07/2024								septed by	Castoffici		
11/07			Date		Authorized Signature Date						
Lisa Gray / Senior Account Manager											
Printed Name / Title							P	rinted Nan	ne / Title		

Terms and Conditions

- and interim calls as required at the installation address specified above on the equipment listed. This agreement is limited to equipment regularly operated during a single eight-hour day and all calls hereunder are restricted to Braden Business Systems, Inc. normal working hours 8:00 a.m. to 5:00 p.m. Monday - Friday excluding holidays. All service commenced outside of Braden Business Systems, Inc. normal working hours will be charged at published labor rates for service and expenses only.
- 2. The following services are included: All quality assurance service calls, all parts through normal wear, (except Cosmetic Covers & Trays), all CONSUMABLES, (except Paper & Staples). Parts and assemblies made unserviceable due to accident, neglect, misuse, power surges, altering of equipment, electrical current fluctuations, work performed other than by Braden Business Systems, Inc. personnel, Acts of God or force of nature, or unauthorized equipment movement, and any other cause out of Braden Business Systems, Inc. control are excluded.
- 3. "Click" is the output of any media = to 8.5" x 11". "Scan" is an electronic copy with no associated click output on the scanning device.
- 4. This Complete Care Guarantee is good for one (1) year from the guarantee begin date. This Complete Care Guarantee will automatically renew until cancelled in writing, by either party at least 30 days prior to the contract end. It is understood that the renewal of this agreement is subject to price and provision changes without notice. This agreement shall be invoiced and commence upon the effective date shown. In the event that the machine volume drops below minimum billing or remains idle for 30 days, Braden Business Systems reserves the right to charge a minimum monthly fee for continuance of maintenance. Equipment covered under this agreement must be in good condition before it can be accepted. Customer agrees to pay for a preventative maintenance check and all parts and labor required in bringing the equipment up to Braden Business Systems, Inc. specifications. This agreement is separate from lease agreement unless leased agreement and maintenance are leased together and stated accordingly.
- 5. Optimum performance of the equipment covered by this Complete Care Guarantee can be expected only if supplies provided by, or meeting the specifications of Braden Business Systems, Inc. are used. Frequent service calls or problems caused by inadequate supplies being used may result in termination of agreement at the sole discretion of Braden Business Systems, published rates in the event of termination.
- 6. Braden Business Systems, Inc. shall have full and free access to the equipment to provide service thereon. If persons other than Braden Business Systems, Inc. representatives perform maintenance repairs, or unauthorized equipment movement and as a result, further work is required IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR USE, and OR by Braden Business Systems, Inc. to restore equipment to operation condition, such repairs will be billed at Braden Business Systems, Inc.'s published time and material rates then in effect. Customer also agrees to make available and designate a suitable person for key-operator training on equipment and provide a reasonable working atmosphere for servicing the equipment. Customer agrees to provide suitable electrical service in accordance with U/L code and is recommended to provide an approved surge suppressor.
- 7. If equipment is moved to a new service zone, customer agrees to pay the difference in charges, if moved beyond Braden Business Systems, Inc. service territory this agreement may be terminated at the sole discretion of Braden Business Systems, Inc..
- 8. Braden Business Systems, Inc. reserves the right to suspend service and supplies in the event the customer account balance is delinquent based on Braden Business Systems, Inc. payment terms printed on each invoice at the time of billing.

- 1. Braden Business Systems, Inc. agrees to provide quality assurance service 9. Toner consumption and yields are based upon the manufacturer's specifications of 6% coverage black & white and 20% coverage full color. The amount of consumption is dependent upon the following: (1) originals type, (2) amount of solid fill, (3) customer care of equipment and copying with platen open, (4) environment and (5) monthly copy volume. Toner spills due to negligent customer operation are not covered under this agreement. Braden Business Systems, Inc. reserves the right to remedy this variance by either limiting the amount of toner provided or adjusting the rate(s) of this agreement or invoicing the customer for excess toner usage and cost of shipping freight for additional supplies provided.
 - 10. This agreement is not transferable to a third party. No portion of this contract is refundable, except as stated in the foregoing statements.
 - 11. If our meter collection tool is not installed, or if machines are inaccessible via this collection tool, meter requests are to be completed and emailed to Braden Business Systems, Inc (contracts@bradenonline.com) or submitted online at www.bradenonline.com on specified dates. Customer is required to submit monthly meter readings to Braden Business Systems, Inc. If customer fails to provide meter reading in a timely fashion, Braden Business Systems, Inc. at its discretion will estimate all necessary meter readings.
 - 12. The customer acknowledges that it is their responsibility to maintain a current backup of their program and data files to restore any lost data. Under NO circumstances shall Braden Business Systems, Inc. be held responsible for any loss of data.
 - 13. Changes in the operating environment, (including but not limited to changes to operating systems, network software, software applications changes, and hardware or software upgrades or incompatibilities, etc.) may result in the need for configuration adjustments or other network services to restore functionality. Such services shall be invoiced at Braden Business Systems, Inc. published network service rate.
 - 14. In the event Braden Business Systems, Inc. is unable to obtain parts due to the discontinuation of such parts by the manufacturer and is unable to effect repairs to the equipment Braden Business Systems, Inc. will credit the unused portion of the charges to the customer account. Any such credit balance must be used toward future purchases from Braden Business Systems, Inc and retains no cash value.
- Inc. Braden Business Systems, Inc will provide service on a "Per Call" basis at 15. For Color systems, color calibration from the customer's computer is not covered under this agreement. Calibration shall be billed at Braden Business Systems, Inc. network rates.
 - 16. Other than the obligations set forth herein, Braden Business Systems, Inc. DISCLAIMS ALL WARRANTIES, EXPRESSED OR IMPLIED, INCLUDING ANY FITNESS FOR A PARTICULAR PURPOSE. BRADEN BUSINESS SYSTEMS, INC. SHALL NOT BE RESPONSIBLE FOR DIRECT, INCIDENTAL, OR CONSEQUENTIAL DAMAGES, INCLUDING BUT NOT LIMITED TO DAMAGES ARISING OUT OF THE USE OR PERFORMANCE OF THE EQUIPMENT, THE LOSS OF USE OF THE EQUIPMENT, OR ANY ECONOMIC LOSS.
 - 17. CONSUMABLES: Drums, Developers, PM Kits, Maintenance Kits, Print Cartridges, Fuser Units, Staples, Cassettes, Trays, Paper, Transparencies, Cleaning Webs, Fuser Oil, Oil Rollers, Oil Pads, Drum Cartridges, Imaging Kits, Ink Cartridges, Filters, & Toner.
 - 18. ON OR AFTER THE OCCURRENCE OF AN EVENT OF DEFAULT, TO THE EXTENT PERMITTED BY LAW, CUSTOMER AGREES TO PAY ALL EXPENSES OF COLLECTION, ENFORCEMENT OR PROTECTION OF BRADEN'S RIGHTS AND REMEDIES UNDER THIS AGREEMENT. EXPENSES INCLUDE, BUT ARE NOT LIMITED TO, REASONABLE ATTORNEYS OR COLLECTION AGENCY FEES OR A LARGER AMOUNT AS THE COURT JUDGES AS REASONABLE AND JUST, COURT COSTS AND OTHER LEGAL EXPENSES. THESE EXPENSES ARE DUE AND PAYABLE IMMEDIATELY. IF NOT PAID IMMEDIATELY, THESE EXPENSES WILL BEAR INTEREST FROM THE DATE OF PAYMENT UNTIL PAID IN FULL AT THE DEFAULT RATE.

(Page 2 of 2)

Customer Initials

Form ST-105 State Form 49065 (R6 / 12-22)

Indiana Department of Revenue

General Sales Tax Exemption Certificate

Indiana registered retail merchants and businesses located outside Indiana may use this certificate. The claimed exemption must be allowed by Indiana code. Exemption statutes of other states are not valid for purchases from Indiana vendors. **This exemption certificate can not be issued for the purchase of <u>Utilities</u>, <u>Vehicles</u>, <u>Watercraft</u>, <u>Aircraft</u>, <u>or Gasoline</u>. In addition, this exemption certificate may not be issued by a nonprofit organization. Purchaser must be registered with the Department of Revenue or the appropriate taxing authority of the purchaser's state of residence.**

Sales tax must be charged unless <u>all</u> information in each section is fully completed by the purchaser. Purchasers not able to provide all required information must pay the tax and may file a claim for refund (Form GA-110L) directly with the Department of Revenue. A valid certificate also serves as an exemption certificate for (1) county innkeeper's tax and (2) local food and beverage tax.

	Name of Purchaser: City of Greenfield											
<u>×</u>	Business Address: 809 S State St	City: Greenfield	State: IN	ZIP Code: 461402537								
1 (print only)	Purchaser must provide minimum of one ID number below.*											
rin	Provide your Indiana Registered Retail Merchant's Certificate TID and LOC Number as shown on your Certificate.											
1 (p	TID Number (10 digits):	TID Number (10 digits): LOC Number (3 digits):										
Section	If not registered with the Indiana DOR, provide your State Tax ID Number from another State *See instructions on the reverse side if you do not have either number.											
Se	State ID Number:	State of Issue:		<u> </u>								
Section 2			State:	ZIP Code:								
	_											
Section 3	Is this a X blanket purchase exemption request or a single purchase exemption request? (check one)											
Sec	Description of items to be purchased. Copier											
	Purchaser must indicate the type of exemption being	claimed for this purchase. (che	eck one or explain)									
	Sales to a retailer, wholesaler, or manufacturer for	r resale only.										
	Sale of manufacturing machinery, tools, and equi	pment to be used directly in di	irect production.									
4	Sales of tangible personal property predominately used (greater then 50 percent) in providing public transportation - provide USDOT Number. A person or corporation who is hauling under someone else's motor carrier authority, or has a contract as a school bus operator , must provide their SSN or FID Number in lieu of a State ID Number in Section 1. USDOT Number:											
Section	Sales to persons, occupationally engaged as farmers, to be used directly in production of agricultural products for sale. Note: A farmer not possessing a State Business License Number may enter a FID Number or a SSN in lieu of a State ID Number in Section 1.											
	Sales to a contractor for exempt projects (such as public schools, government, or nonprofits).											
	Sales to Indiana Governmental Units (agencies, cities, towns, municipalities, public schools, and state universities).											
	Sales to the United States Federal Government - show agency name. Note : A U.S. Government agency should enter its Federal Identification Number (FID) in Section 1 in lieu of a State ID Number.											
	Other - explain.											
on 5	I hereby certify under the penalties of perjury that the property purchased by the use of this exemption certificate is to be used for an exempt purpose pursuant to the State Gross Retail Sales Tax Act, Indiana Code 6-2.5, and the item purchased is not a utility, vehicle, watercraft, aircraft, or gasoline. I further attest that the property purchased is not being purchased by a nonprofit organization.											
Section	I confirm my understanding that misuse, (either negligent or intentional), and/or fraudulent use of this certificate may subject both me personally and/or the business entity I represent to the imposition of tax, interest, and civil and/or criminal penalties.											
S	0: (() (Date									
	Printed Name		Title									

Instructions for Completing Form ST-105

All five sections of the ST-105 must be completed or the exemption is not valid and the seller is responsible for the collection of the Indiana sales tax.

Section 1

- A) This section requires an identification number. In most cases this number will be an Indiana Department of Revenue issued Taxpayer Identification Number (TID see note below) used for Indiana sales and/or withholding tax reporting. If the purchaser is from another state and does not possess an Indiana TID Number, a resident state's business license, or State issued ID Number must be provided.
- B) Exceptions For a purchaser not possessing either an Indiana TID Number or another State ID Number, the following may be used in lieu of this requirement.

Federal Government – place your FID Number in the State ID Number space.

Farmer – place your SSN or FID Number in the State ID Number space.

Public transportation haulers operating under another motor carrier authority, or with a contract as a school bus operator, must indicate their SSN or FID Number in the State ID Number space.

Section 2

A) Enter the seller's name and address.

Section 3

- A) Check a box to indicate if this is a single purchase or blanket exemption.
- B) Describe product being purchased.

Section 4

- A) Purchaser must check the reason for exemption.
- B) Purchaser must be able to provide additional information if requested.

Section 5

- A) Purchaser must sign and date the form.
- B) Printed name and title of signer must be shown.

Note: The Indiana Taxpayer Identification Number (TID) is a ten digit number followed by a three digit LOC Number. The TID is also known as the following:

- a) Registered Retail Merchant Certificate
- b) Tax Exempt Identification Number
- c) Sales Tax Identification Number
- d) Withholding Tax Identification Number

The Registered Retail Merchant Certificate issued by the Indiana Department of Revenue shows the TID (10 digits) and the LOC (3 digits) at the top right of the certificate.