



08 Oct 2024

Mayor Guy Titus  
Board of Works and Public Safety  
10 South State St.  
Greenfield, IN 46140

Re: Permission to Seek Bids

Mayor and Board Members,

I am requesting the Board's authorization to begin the search process to purchase a new SUV for our water treatment fleet. This mid-sized 2025 SUV will help elevate work force strains as we do not have the number of vehicles needed to meet our increasing workload. We will be working with Brady from Power and Light to assist us in the search and procurement of this vehicle.

I welcome any questions the Board may have on this request.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Charles Gill".

Charles Gill  
Manager  
Water Utility

cc: Jane Webb, Utility Coordinator  
Lori Elmore, Clerk-Treasurer  
Brady Baker, Operations Supervisor