



October 8, 2024

Mayor Guy Titus  
Board of Public Works and Safety  
10 South State Street  
Greenfield, IN 46140

Re: WWTP Improvements Project – Commonwealth Pay Request

Mayor and Board Members,

I am requesting the Board's approval of the invoices that have been submitted by Commonwealth Engineers, Inc. in the total amount of \$48,505.32. These invoices are for engineering services rendered from August 1, 2024 through August 31, 2024 and are summarized here:

<b>Aug-24</b>			
<b>Invoice #</b>	<b>Detail</b>	<b>Date</b>	<b>Amount</b>
60709	Amendment #3	9/24/2024	\$ 1,272.19
60710	Amendment #4	9/24/2024	\$ 33,596.76
60711	Amendment #7	9/24/2024	\$ 13,636.37
<b>Total Pay Request</b>			<b>\$ 48,505.32</b>

Once approved, these invoices, along with the disbursement request form, will be submitted to the IFA/SRF for their review and approval. A copy of the invoices have been included with this request. Please let me know if there are any questions or if any other information is needed at this time.

Best Regards,

A handwritten signature in blue ink, appearing to read "Nicholas Dezelan".

Nicholas Dezelan, CHMM, ASP  
Wastewater Utility Manager

**Wastewater Utility**  
809 South State Street: Greenfield, Indiana 46140  
[wwtp@greenfieldin.org](mailto:wwtp@greenfieldin.org)  
Phone 317-477-4360 Fax 317-477-4361



**COMMONWEALTH™**  
**ENGINEERS, INC.**  
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City of Greenfield  
 Nicholas Dezelan, Manager  
 809 South State Street  
 Greenfield, IN 46140

Invoice number 60709  
 Date 09/24/2024

Project S20046 Greenfield - WWTP Improvements

For Basic Engineering Services rendered through August 31, 2024

Amendment# 3 signed 07/27/2021

PHASE 2: CONSTRUCTION

**O&M Manuals (SOPs)**

Professional Fees

	Hours	Billed Amount
Engineering Intern I	9.00	1,234.80
Trainee	0.50	37.39
Professional Fees subtotal	9.50	1,272.19
O&M Manuals (SOPs) subtotal		1,272.19
		<b>Invoice total 1,272.19</b>

**Invoice Summary**

Description	Contract Amount	Prior Billed	Total Billed	Remaining	Current Billed
<b>CONSTRUCTION ENGINEERING</b>	499,111.00	492,645.25	492,645.25	6,465.75	0.00
<b>RESIDENT PROJECT REPRESENTATIVE</b>	300,000.00	300,000.00	300,000.00	0.00	0.00
<b>STARTUP &amp; COMMISSIONING</b>	62,744.00	480.71	480.71	62,263.29	0.00
<b>O&amp;M MANUALS (SOPs)</b>	76,912.00	5,739.79	7,011.98	69,900.02	1,272.19
<b>POST CONSTRUCTION</b>	26,000.00	0.00	0.00	26,000.00	0.00
Total	964,767.00	798,865.75	800,137.94	164,629.06	1,272.19



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City of Greenfield  
Nicholas Dezelan, Manager  
809 South State Street  
Greenfield, IN 46140

Invoice number 60710  
Date 09/24/2024

Project S20046 Greenfield - WWTP Improvements

For Basic Engineering Services rendered through August 31, 2024

Amendment# 4 signed 08/09/2022

ADDITIONAL CONSTRUCTION PHASE SERVICES, SRF-IFA PLANNING, COORDINATION & REVIEW

Description	Contract Amount	% Work To Date	Previous Billed	Amount Billed	This Inv Billed
<b>ADDITIONAL SRF-IFA REQUIRED WORK ITEMS</b>	27,605.00	100.00	27,605.00	27,605.00	0.00
Total	27,605.00	100.00	27,605.00	27,605.00	0.00

**Additional Construction Engineering**

Professional Fees

	Hours	Billed Amount
Designer IV	10.00	2,014.20
Project Manager IV	6.50	2,174.12
Project Engineer III	6.00	1,249.39
Engineering Intern III	15.00	2,426.29
Engineering Intern I	13.00	1,783.60
Resident Project Representative IV	96.75	16,146.61
Reproduction Processor	0.50	48.11
Senior Process Engineer	22.50	6,228.73
Professional Fees subtotal	170.25	32,071.05

Reimbursable Expenses

	Units	Billed Amount
Miles	24.64	16.51
Reimbursable Expenses subtotal		16.51
Additional Construction Engineering subtotal		32,087.56

**Asset Management Plan & Fiscal Sustainability Plan**

Professional Fees

	Hours	Billed Amount
Engineering Intern I	11.00	1,509.20
Professional Fees subtotal	11.00	1,509.20
Asset Management Plan & Fiscal Sustainability Plan subtotal		1,509.20

Invoice total **33,596.76**

**Invoice Summary**

Description	Contract Amount	Prior Billed	Total Billed	Remaining	Current Billed
<b>ADDITIONAL CONSTRUCTION ENGINEERING</b>	299,470.00	105,910.87	137,998.43	161,471.57	32,087.56
<b>SECURITY SYSTEM</b>	0.00	6,624.00	6,624.00	-6,624.00	0.00
<b>ADDITIONAL RESIDENT PROJECT REPRESENTATIVE</b>	180,000.00	180,000.00	180,000.00	0.00	0.00
<b>ADDITIONAL SRF-IFA REQUIRED WORK ITEMS</b>	27,605.00	27,605.00	27,605.00	0.00	0.00
<b>AMERICAN IRON &amp; STEEL COMPLIANCE</b>	25,000.00	435.88	435.88	24,564.12	0.00
<b>ASSET MANAGEMENT PLAN &amp; FISCAL SUSTAINABILITY PLAN</b>	100,000.00	10,021.04	11,530.24	88,469.76	1,509.20
<b>Total</b>	<b>632,075.00</b>	<b>330,596.79</b>	<b>364,193.55</b>	<b>267,881.45</b>	<b>33,596.76</b>



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City of Greenfield  
 Nicholas Dezelan, Manager  
 809 South State Street  
 Greenfield, IN 46140

Invoice number 60711  
 Date 09/24/2024

Project S20046 Greenfield - WWTP Improvements

For Basic Engineering Services rendered through August 31, 2024

Amendment# 7 signed 09/12/2023

WWTP ADDITIONAL CONSTRUCTION ENGINEERING & RESIDENT PROJECT REPRESENTATIVE

**Additional Resident Project Representative**

Professional Fees

	Hours	Billed Amount
Resident Project Representative IV	75.25	12,558.47
Construction Manager	1.00	211.47
Professional Fees subtotal	76.25	12,769.94

Reimbursable Expenses

	Units	Billed Amount
Subsistence		57.50
Miles	1,207.36	808.93
Reimbursable Expenses subtotal		866.43
Additional Resident Project Representative subtotal		13,636.37

Invoice total **13,636.37**

**Invoice Summary**

Description	Contract Amount	Prior Billed	Total Billed	Remaining	Current Billed
<b>ADDITIONAL CONSTRUCTION ENGINEERING</b>	60,000.00	60,000.00	60,000.00	0.00	0.00
<b>ADDITIONAL RESIDENT PROJECT REPRESENTATIVE</b>	215,000.00	201,363.63	215,000.00	0.00	13,636.37
Total	275,000.00	261,363.63	275,000.00	0.00	13,636.37