



September 10, 2024

Mayor Guy Titus
Board of Public Works and Safety
10 South State Street
Greenfield, IN 46140

Re: WWTP Improvements Project – Commonwealth Pay Request

Mayor and Board Members,

I am requesting the Board's approval of the invoices that have been submitted by Commonwealth Engineers, Inc. in the total amount of \$48,126.37. These invoices are for engineering services rendered from July 1, 2024 through July 31, 2024 and are summarized here:

Jul-24			
Invoice #	Detail	Date	Amount
60479	PSA	8/27/2024	\$ 397.12
60480	Amendment #3	8/27/2024	\$ 4,997.25
60481	Amendment #4	8/27/2024	\$ 13,769.79
60482	Amendment #7	8/27/2024	\$ 28,962.21
Total Pay Request			\$ 48,126.37

Once approved, these invoices, along with the disbursement request form, will be submitted to the IFA/SRF for their review and approval. A copy of the invoices have been included with this request. Please let me know if there are any questions or if any other information is needed at this time.

Best Regards,

A handwritten signature in blue ink, appearing to read "Nicholas Dezelan".

Nicholas Dezelan, CHMM, ASP
Wastewater Utility Manager

Wastewater Utility
809 South State Street: Greenfield, Indiana 46140
wwtp@greenfieldin.org
Phone 317-477-4360 Fax 317-477-4361



COMMONWEALTH™
ENGINEERS, INC.
 A wealth of resources to master a common goal.

City of Greenfield
 Nicholas Dezelan, Manager
 809 South State Street
 Greenfield, IN 46140

Invoice number 60479
 Date 08/27/2024

Project S20046 Greenfield - WWTP Improvements

For Basic Engineering Services rendered through July 31, 2024

Agreement signed 04/28/20

Regulatory Assistance

Professional Fees

	Hours	Billed Amount
Environmental Compliance Manager	2.00	397.12
Professional Fees subtotal	2.00	397.12
Regulatory Assistance subtotal		397.12
	Invoice total	397.12

Invoice Summary

Description	Contract Amount	Prior Billed	Total Billed	Remaining	Current Billed
PERMIT ASSISTANCE	27,065.00	27,062.41	27,062.41	2.59	0.00
GEOTECHNICAL INVESTIGATION/ENGINEERING	103,500.00	103,500.00	103,500.00	0.00	0.00
SITE SURVEY/INVESTIGATIONS	70,000.00	70,000.00	70,000.00	0.00	0.00
REGULATORY ASSISTANCE	67,000.00	60,280.95	60,678.07	6,321.93	397.12
Total	267,565.00	260,843.36	261,240.48	6,324.52	397.12



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City of Greenfield
Nicholas Dezelan, Manager
809 South State Street
Greenfield, IN 46140

Invoice number 60480
Date 08/27/2024

Project S20046 Greenfield - WWTP Improvements

For Basic Engineering Services rendered through July 31, 2024

Amendment# 3 signed 07/27/2021

PHASE 2: CONSTRUCTION

O&M Manuals (SOPs)

Professional Fees

	Hours	Billed Amount
Engineering Intern I	1.00	137.20
Trainee	65.00	4,860.05
Professional Fees subtotal	66.00	4,997.25
O&M Manuals (SOPs) subtotal		4,997.25
		Invoice total 4,997.25

Invoice Summary

Description	Contract Amount	Prior Billed	Total Billed	Remaining	Current Billed
CONSTRUCTION ENGINEERING	499,111.00	492,645.25	492,645.25	6,465.75	0.00
RESIDENT PROJECT REPRESENTATIVE	300,000.00	300,000.00	300,000.00	0.00	0.00
STARTUP & COMMISSIONING	62,744.00	480.71	480.71	62,263.29	0.00
O&M MANUALS (SOPs)	76,912.00	742.54	5,739.79	71,172.21	4,997.25
POST CONSTRUCTION	26,000.00	0.00	0.00	26,000.00	0.00
Total	964,767.00	793,868.50	798,865.75	165,901.25	4,997.25



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City of Greenfield
 Nicholas Dezelan, Manager
 809 South State Street
 Greenfield, IN 46140

Invoice number 60481
 Date 08/27/2024

Project S20046 Greenfield - WWTP Improvements

For Basic Engineering Services rendered through July 31, 2024

Amendment# 4 signed 08/09/2022

ADDITIONAL CONSTRUCTION PHASE SERVICES, SRF-IFA PLANNING, COORDINATION & REVIEW

Description	Contract Amount	% Work To Date	Previous Billed	Amount Billed	This Inv Billed
ADDITIONAL SRF-IFA REQUIRED WORK ITEMS	27,605.00	100.00	27,605.00	27,605.00	0.00
Total	27,605.00	100.00	27,605.00	27,605.00	0.00

Additional Construction Engineering

Professional Fees

	Hours	Billed Amount
Designer IV	13.00	2,618.46
Project Manager IV	1.50	501.72
Project Manager III	2.00	625.86
Project Engineer III	5.00	1,041.15
Engineering Intern III	16.00	2,588.05
Engineering Intern I	9.00	1,234.80
Senior Process Engineer	17.75	4,913.75
Professional Fees subtotal	64.25	13,523.79

Reimbursable Expenses

	Units	Billed Amount
Miles	60.00	40.20
Reimbursable Expenses subtotal		40.20
Additional Construction Engineering subtotal		13,563.99

Asset Management Plan & Fiscal Sustainability Plan

Professional Fees

	Hours	Billed Amount
Engineering Intern I	1.50	205.80
Professional Fees subtotal	1.50	205.80
Asset Management Plan & Fiscal Sustainability Plan subtotal		205.80

Invoice total **13,769.79**

Invoice Summary

Description	Contract Amount	Prior Billed	Total Billed	Remaining	Current Billed
ADDITIONAL CONSTRUCTION ENGINEERING	299,470.00	92,346.88	105,910.87	193,559.13	13,563.99
SECURITY SYSTEM	0.00	6,624.00	6,624.00	-6,624.00	0.00
ADDITIONAL RESIDENT PROJECT REPRESENTATIVE	180,000.00	180,000.00	180,000.00	0.00	0.00
ADDITIONAL SRF-IFA REQUIRED WORK ITEMS	27,605.00	27,605.00	27,605.00	0.00	0.00
AMERICAN IRON & STEEL COMPLIANCE	25,000.00	435.88	435.88	24,564.12	0.00
ASSET MANAGEMENT PLAN & FISCAL SUSTAINABILITY PLAN	100,000.00	9,815.24	10,021.04	89,978.96	205.80
Total	632,075.00	316,827.00	330,596.79	301,478.21	13,769.79



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City of Greenfield
 Nicholas Dezelan, Manager
 809 South State Street
 Greenfield, IN 46140

Invoice number 60482
 Date 08/27/2024

Project S20046 Greenfield - WWTP Improvements

For Basic Engineering Services rendered through July 31, 2024

Amendment# 7 signed 09/12/2023

WWTP ADDITIONAL CONSTRUCTION ENGINEERING & RESIDENT PROJECT REPRESENTATIVE

Additional Resident Project Representative

Professional Fees

	Hours	Billed Amount
Resident Project Representative IV	166.00	27,703.74
Professional Fees subtotal	166.00	27,703.74

Reimbursable Expenses

	Units	Billed Amount
Subsistence		58.95
Miles	1,176.00	787.92
Engineering Intern I - Hours	3.00	411.60
Reimbursable Expenses subtotal		1,258.47
Additional Resident Project Representative subtotal		28,962.21

Invoice total **28,962.21**

Invoice Summary

Description	Contract Amount	Prior Billed	Total Billed	Remaining	Current Billed
ADDITIONAL CONSTRUCTION ENGINEERING	60,000.00	60,000.00	60,000.00	0.00	0.00
ADDITIONAL RESIDENT PROJECT REPRESENTATIVE	215,000.00	172,401.42	201,363.63	13,636.37	28,962.21
Total	275,000.00	232,401.42	261,363.63	13,636.37	28,962.21