

GREENFIELD BOARD OF PUBLIC WORKS AND SAFETY

August 13, 2024

10:00 A.M.

10 SOUTH STATE STREET

COUNCIL CHAMBERS, ROOM 127

Present: Mayor Guy Titus Kathy Locke
Glenna Shelby Brent Robertson
Gregg Morelock Lori Elmore
Penny Lawyer Scott Yost
Joanie Fitzwater Chief Brian Hartman
Tyler Rankins Chief Jason Horning
Caleb Osborne Rob Souchon
Scott Evans

Absent: Larry Breese

Mayor Guy Titus called the BOW meeting to order for the purpose of conducting the business for the City of Greenfield, Indiana. Shelby moved to approve the minutes of July 23rd, 2024 duly seconded by Robertson. Motion carried *viva voce*.

CLERK-TREASURERS OFFICE:

Clerk-Treasurer Lori Elmore requested approval of the Claims Docket as submitted. Locke moved to approve, duly seconded by Robertson. Motion carried *viva voce*.

Clerk-Treasurer Lori Elmore requested approval of the June Payroll Allowance Docket as submitted. Shelby moved to approve, duly seconded by Locke. Motion carried *viva voce*.

Clerk-Treasurer Lori Elmore requested approval of the May 2024 Fund, Appropriation and Revenue reports. Robertson moved to approve, duly seconded by Shelby. Motion carried *viva voce*.

Clerk-Treasurer Lori Elmore requested approval of the June 2024 Fund, Appropriation and Revenue reports. Shelby moved to approve, duly seconded by Locke. Motion carried *viva voce*.

Clerk-Treasurer Lori Elmore thanked the Department Heads for getting their department time sheets in early to help with getting payroll processed and for all their work on the 2025 budgets. Lori also thanked her staff for covering the office while she had been out of the office for the past (2) two weeks.

CITY ATTORNEY:

Gregg Morelock requested approval of Resolution No. 2024/081324BOW-1 amending the purchasing policy for the City of Greenfield, effective. Shelby moved to approve, duly seconded by Locke. Motion carried *viva voce*.

Gregg Morelock requested approval of the amended annual Animal Management Interlocal Agreement between the City of Greenfield and Hancock County to pay a revised total amount of \$451,000.00 toward the 2025 anticipated costs, which shall be paid in (2) two equal installments. Locke moved to approve, duly seconded by Robertson. Motion carried *viva voce*.

Gregg Morelock requested approval of Resolution No. 2024/081324BOW-2 affirming the use of the Territory Governing Board and rejecting the Fire Territory Merit System. Shelby moved to approve, duly seconded by Robertson. Motion carried *viva voce*.

Kathy Locke abstained from voting.

POWER AND LIGHT:

Scott Yost requested approval to award L & S Underground, Inc. for the installation of underground electric utilities for the Park Rose Subdivision, Section 1 with a cost of \$22,864.64. Locke moved to approve, duly seconded by Robertson. Motion carried *viva voce*.

Scott Yost requested the bids received for a new forklift be opened and read into record. The bids received were:

Prolift Toyota Material Handling	\$105,628.68
Wolter, Inc.	\$ 82,987.00
Sourcewell/Wolter, Inc.	\$ 83,533.77

Scott Yost requested approval to table the bids and return at the next BOW meeting. Robertson moved to approve, duly seconded by Locke. Motion carried *viva voce*.

Water Storage Tower Project in the amount of \$16,214.65. Locke moved to approve, duly seconded by Robertson. Motion carried *viva voce*.

Caleb Osborne requested approval of the recommendation from Donohue and Associates, Inc. for the Partial Payment #8 to Phoenix Fabricators and Erectors, LLC for the Southside Water Improvements Project – Water Storage Tower Project in the amount of \$100,261.00 with a retainage of \$5,277.00 for a total payment for Application #8 of \$105,538.00. Shelby moved to approve, duly seconded by Robertson. Motion carried *viva voce*.

Caleb Osborne requested approval of the probationary hire of Austin Kinder to the position of Water Operations Assistant with an hourly rate of \$21.13, effective August 12th. Locke moved to approve, duly seconded by Shelby. Motion carried *viva voce*.

Caleb Osborne requested approval for the promotion of Alex Woodsmall to Plant Operator A with an hourly rate of \$32.36, effective August 17th. Alex has successfully completed his training period requirements of the Water Utility Apprenticeship Program. Locke moved to approve, duly seconded by Shelby. Motion carried *viva voce*.

Caleb Osborne requested approval for the promotion of Garrett Redd to Plant Operator C with an hourly rate of \$29.29, effective August 17th. Garrett has successfully completed his training period requirements of the Water Utility Apprenticeship Program. Robertson moved to approve, duly seconded by Shelby. Motion carried *viva voce*.

INFORMATION TECHNOLOGY DEPARTMENT:

Rob Souchon requested approval of the Lease Agreement renewal with Braden Office Equipment for printers for the Utility Billing Department, Street Department - (2) two units and the Fire Department - (2) two units. The (60) sixty month lease renewal will replace the current equipment in each of the departments. Robertson moved to approve, duly seconded by Shelby. Motion carried *viva voce*.

Department	Current Equipment	New Equipment	Current Lease Cost	New Lease Cost
Utility Billing	Konica C458	Konica Bizhub C450i	\$149.00	\$160.00
Street (2 units)	Konica C4050i	Konica Bizhub C4051i	\$94.00	\$110.00
Fire (2 units)	Konica C4050i	Konica Bizhub C4051i	\$94.00	\$110.00

Rob Souchon requested approval of the Lease Agreement renewal with Braden Office Equipment for printers for Animal Management. The (60) sixty month lease renewal will replace the current equipment and add an additional printer with a cost of \$80.00 per month plus print charges. Shelby moved to approve, duly seconded by Locke. Motion carried *viva voce*.

Department	Current Equipment	New Equipment	Current Lease Cost	New Lease Cost
Animal Management	Konica C4050i	Konica Bizhub C4051i	\$47.00	\$55.00
Animal Management (Additional Printer)	N/A	Konica Bizhub C3321i	N/A	\$25.00

WASTE WATER DEPARTMENT:

Scott Evans requested approval for the promotion of Zach Evans to Apprentice Pipefitter III with an hourly rate of \$28.49, effective August 3rd. Zach has successfully completed his 3,000 hour milestone of our Wastewater Utility Apprenticeship Program. Robertson moved to approve, duly seconded by Shelby. Motion carried *viva voce*.

Scott Evans requested approval for the promotion of Caleb Miller to Junior Pipefitter I with an hourly rate of \$29.95, effective August 17th. Caleb has successfully completed his 4,000 hour milestone of our Wastewater Utility Apprenticeship Program. Shelby moved to approve, duly seconded by Locke. Motion carried *viva voce*.

Scott Evans requested approval of the Agreement with Conexco, Inc. for the Waterview Lift Station Relocation Project with a cost of \$2,256,111.00. Locke moved to approve, duly seconded by Robertson. Motion carried *viva voce*.

Scott Evans requested approval for the invoices that have been submitted from Commonwealth Engineers, Inc. for engineering services rendered from June 1st – June 30th for the Waste Water Treatment Plant Improvements Project in the total amount of \$44,886.62. Shelby moved to approve, duly seconded by Locke. Motion carried *viva voce*.

Scott Evans requested approval of the recommendation from Commonwealth Engineers, Inc. for the Partial Payment #21 to F.A. Wilhelm Construction for the Waste Water Treatment Plant Improvements Project in the amount of \$1,530,878.41 with a retainage of \$80,572.55 for a total payment for Application #21 of \$1,611,450.96. Locke moved to approve, duly seconded by Shelby. Motion carried *viva voce*.

MISCELLANEOUS ITEMS: None

ADJOURNMENT:

There being no further business to be brought before the Greenfield Board of Public Works and Safety, Shelby moved to adjourn the meeting at 10:49 a.m., duly seconded by Robertson. Motion carried *viva voce*.

Mayor Guy Titus declared the meeting adjourned and announced that the next meeting of the Board of Works will be held on Tuesday, August 27th at 10:00 a.m.

Penny Lawyer
Deputy Clerk-Treasurer

Guy Titus, Mayor
Presiding Officer

Lori Elmore
Clerk-Treasurer