



GREENFIELD POWER & LIGHT

333 South Franklin Street
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August 22, 2024

Mayor Guy Titus
Board of Works and Public Safety
City of Greenfield
10 South State Street
Greenfield, Indiana 46140

Re: Personnel Pay Rate Increase

Honorable Mayor Titus and Board Members,

I would like to bring to your attention that Riley Cales has completed her ninety-day probationary period as our Administrative Assistant. Riley had previous training with the Customer Service/Billing Department before she transferred to Power & Light, which has been very beneficial, and has continued to do a great job since she started in our office on May 13, 2024. I am requesting Riley's pay rate be increased from \$27.01 per hour to \$28.01 per hour, effective August 17, 2024.

Sincerely,

Scott Yost
Electric Utility Manager