**GREENFIELD BOARD OF PUBLIC WORKS AND SAFETY**

**July 9th, 2024**

**10:00 A.M.**

**10 SOUTH STATE STREET**

**COUNCIL CHAMBERS, ROOM 127**

Present: Mayor Guy Titus Kathy Locke Glenna Shelby Brent Robertson Gregg Morelock Lori Elmore Penny Lawyer Nicholas Dezelan Chief Brian Hartman Scott Yost Tyler Rankins Charles Gill Jane Webb

Absent: Larry Breese

Mayor Guy Titus called the BOW meeting to order for the purpose of conducting the business for the City of Greenfield, Indiana. Locke moved to approve the minutes of June 25th, 2024 duly seconded by Shelby. Motion carried viva voce.

The Mayor congratulated Clerk-Treasurer Lori Elmore for being elected to the office of Secretary and Treasurer for the Indiana League of Municipal Clerks and Treasurers (ILMCT) at the recent annual conference held in South Bend, IN. Lori will be serving and representing the City of Greenfield and the State of Indiana for the next (5) five years.

**CLERK-TREASURERS OFFICE:**

Clerk-Treasurer Lori Elmore requested approval of the Claims Docket as submitted. Shelby moved to approve, duly seconded by Robertson. Motion carried viva voce.

Clerk-Treasurer Lori Elmore requested approval of the June 2024 Payroll Allowance Docket as submitted. Locke moved to approve, duly seconded by Shelby. Motion carried viva voce.

Clerk-Treasurer Lori Elmore requested approval of the March 2024 Fund, Appropriation and Revenue reports. Robertson moved to approve, duly seconded by Locke. Motion carried viva voce.

Clerk-Treasurer Lori Elmore gave the Board an update on the current audit being performed by State Board of Accounts.

**WASTE WATER DEPARTMENT:**

Nicholas Dezelan requested the bids received for the Waterview Lift Station Relocation Project be opened and read into record.

**Brackney, Inc. $3,427,531.00**

**F. A. Wilhelm Construction Co., Inc. $3,497,000.00**

**Conenco, Inc. $2,256,111.00**

**Kindred Excavating Group, LLC $3,279,973.20 Cashier’s Check**

**Sub-Surface of Indiana, Inc. $2,706,829.73**

Nicholas Dezelan requested approval to table the bids and return at the next BOW meeting. Shelby moved to approve, duly seconded by Robertson. Motion carried viva voce.

Nicholas Dezelan requested approval for the invoices that have been submitted from Commonwealth Engineers, Inc. for engineering services rendered from May 1st – May 31st for the Waste Water Treatment Plant Improvements Project in the total amount of $52,663.04. Locke moved to approve, duly seconded by Shelby. Motion carried viva voce.

Nicholas Dezelan requested approval of the recommendation from Commonwealth Engineers, Inc. for the Partial Payment #20 to F.A. Wilhelm Construction for the Waste Water Treatment Plant Improvements Project in the amount of $2,285,824.80 with a retainage of $120,306.57 for a total payment for Application #20 of $2,406,131.37. Shelby moved to approve, duly seconded by Locke. Motion carried viva voce.

Nicholas Dezelan requested approval for the promotion of Kevin Davis to Apprentice Pipefitter III with an hourly rate of $28.49, effective July 6th. Kevin has successfully completed his 3,000 hour milestone of our Wastewater Utility Apprenticeship Program. Locke moved to approve, duly seconded by Robertson. Motion carried viva voce.

**POLICE DEPARTMENT:**

Chief Brian Hartman requested approval of (1) one new and (20) twenty revised Standard Operating Procedures as submitted. Shelby moved to approve, duly seconded by Locke. Motion carried viva voce.

**POWER AND LIGHT:**

Scott Yost requested approval for Dylan Bowman to receive standby pay of $15.80 per day, effective July 5th. Robertson moved to approve, duly seconded by Shelby. Motion carried viva voce.

**STREET DEPARTMENT:**

Tyler Rankins requested approval of the Certificate of Burial Rights which were in circulation.

**WATER DEPARTMENT:**

Charles Gill requested approval of the Agreement between the City of Greenfield and Greentree Development, LLC for Evergreen Estates, Section 1. The City of Greenfield requested that a portion of the water main along Blue Road be relocated and oversized to 12” that was needed to allow future drinking water connections for the property to the north. In recognition of the work performed and costs associated with said work and at the request of the City, Greentree Development, LLC shall receive a credit for water availability in the amount $93,566.00 as an advanced payment for Evergreen Estates, Sections 2 & 3, as well as, a direct payment of $66,279.70 from the Water Department. Shelby moved to approve, duly seconded by Locke. Motion carried viva voce.

Charles Gill requested approval of Task Order #5 to continuing Professional Services Agreement, for the north Water Treatment Plant backwash new check valve and piping, between the City of Greenfield and Peerless Midwest, Inc. with a not-to-exceed of $19,820.00. Robertson moved to approve, duly seconded by Shelby. Motion carried viva voce.

Charles Gill requested approval for the subscription renewal with InfoWater Pro software with a cost of $9,331.85. Locke moved to approve, duly seconded by Robertson. Motion carried viva voce.

Charles Gill requested approval for the invoices that have been submitted from Donohue and Associates, Inc. for engineering services rendered from May 19th – June 22nd for the Southside Water Improvements Project-Water Storage Tower Project in the amount of $25,993.27. Locke moved to approve, duly seconded by Shelby. Motion carried viva voce.

Charles Gill requested approval of the recommendation from Donohue and Associates, Inc. for the Partial Payment #7 to Phoenix Fabricators and Erectors, LLC for the Southside Water Improvements Project – Water Storage Tower Project in the amount of $1,060,976.00 with a retainage of $55,841.00 for a total payment for Application #7 of $1,116,817.00. Robertson moved to approve, duly seconded by Shelby. Motion carried viva voce.

Charles Gill requested approval for Change Order #1 with Brackney, Inc. to build improvements on Riley Avenue from Osage to just south of Mill Street with a cost of $282,775.00 with a revised contract cost of $2,474,425.00. This work allowed the Water Utility to complete a critical upgrade to the water mains in this section of the city; which includes the additional work necessary to install the additional liner feet of water main. As part of the South Water System Improvements, we contracted Brackney, Inc. to replace water service lines that contained lead or had galvanized service lines considered to be lead under the revisions of the Lead and Copper Rule. Locke moved to approve, duly seconded by Shelby. Motion carried viva voce.

Charles Gill requested approval of the Continuing Professional Services Agreement Task Order #15 from Donohue and Associates, Inc. to provide professional engineering services for title searches for the (10) ten parcels not yet presented to the BOW be extended from the originally requested (20) twenty years to (30) thirty years for the acquisition of easements along Morristown Pike, north of Davis Road for the Southside Water Improvements Project with a cost of $4,500.00. Breese moved to approve, duly seconded by Shelby. Motion carried viva voce.

**UTILITY COORDINATOR:**

Jane Webb requested approval of the May 2024 Financials for electric, water, sewer, and storm water utilities. Robertson moved to approve, duly seconded by Locke. Motion carried viva voce.

Jane Webb requested approval to seek proposals for utility locating services. Locke moved to approve, duly seconded by Robertson. Motion carried viva voce.

**MISCELLANEOUS ITEMS:** None

**ADJOURNMENT:**

There being no further business to be brought before the Greenfield Board of Public Works and Safety,

Shelby moved to adjourn the meeting at 10:48 a.m., duly seconded by Robertson. Motion carried viva voce.

Mayor Guy Titus declared the meeting adjourned and announced that the next meeting of the Board of Works will be held on Tuesday, July 23rd at 10:00 a.m.

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Penny Lawyer Guy Titus, Mayor

Deputy Clerk-Treasurer Presiding Officer

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Lori Elmore

Clerk-Treasurer