**GREENFIELD BOARD OF PUBLIC WORKS AND SAFETY**

**June 25th, 2024**

**10:00 A.M.**

**10 SOUTH STATE STREET**

**COUNCIL CHAMBERS, ROOM 127**

Present: Mayor Guy Titus Kathy Locke Larry Breese Glenna Shelby

 Brent Robertson Gregg Morelock

Penny Lawyer Susan Dillman

Tyler Rankins Jane Webb Chief Jason Horning Scott Yost

Charles Gill Rob Souchon

Mayor Guy Titus called the BOW meeting to order for the purpose of conducting the business for the City of Greenfield, Indiana. Shelby moved to approve the minutes of June 11th, 2024 duly seconded by Locke.

Motion carried viva voce.

**CLERK-TREASURERS OFFICE:**

Deputy Clerk-Treasurer Penny Lawyer requested approval of the Claims Docket as submitted. Breese moved to approve, duly seconded by Shelby. Motion carried viva voce.

**STREET DEPARTMENT:**

Tyler Rankins requested approval of the Agreement between the City of Greenfield and E&B Paving, LLC for the Community Crossings Matching Grant Resurfacing Project with a cost of $2,423,241.15. Locke moved to approve, duly seconded by Robertson. Motion carried viva voce.

Tyler Rankins requested approval of Vail’s Concrete material bid for repairs to be performed at Swope and East Boyd with a cost of $11,630.19; and street repairs to be performed at Adam Court and St. James Manor with a cost of $11,406.50. Shelby moved to approve, duly seconded by Breese. Motion carried viva voce.

Tyler Rankins requested approval for the Professional Service Agreement between the City of Greenfield and USI Engineers, Inc. for the design and survey work to replace the pedestrian bridge on McKenzie Street over the Brandywine Creek with a cost of $28,000.00. Locke moved to approve, duly seconded by Robertson. Motion carried viva voce.

Tyler Rankins requested approval of the Certificate of Burial Rights which were in circulation.

**UTILITY COORDINATOR:**

Jane Webb requested approval to hire Traci Boomershine to Customer Service Representative Float with an hourly rate of $25.07, effective July 15th. Breese moved to approve, duly seconded by Locke. Motion carried viva voce.

**FIRE DEPARTMENT:**

Chief Jason Horning requested approval for the time driven promotion for Layne Harnishfeger, Matthew Day and Jacob Johnson to Private at a bi-weekly amount of $2,473.49, effective July 6th. Shelby moved to approve, duly seconded by Robertson. Motion carried viva voce.

Chief Jason Horning requested approval for the resignation of Jessica Elliott, effective June 21st. Breese moved to approve, duly seconded by Locke. Motion carried viva voce.

**POWER AND LIGHT:**

Scott Yost requested approval to seek bids for installation of underground electric utilities at Park Rose Subdivision, Section 1. Robertson moved to approve, duly seconded by Locke. Motion carried viva voce.

Scott Yost requested approval for out of state travel for Pat Byerley to the Survalent Global Training and Users Conference in Orlando, FL September 15th – 20th with a not-to-exceed amount of $2,400.00. Survalent is the Supervisory Control and Data Acquisition (SCADA) platform we utilize within our utility. Breese moved to approve, duly seconded by Locke. Motion carried viva voce.

Scott Yost requested approval to hire Dylan Bowman to full-time Apprentice Lineworker Class I with an hourly rate of $28.35, effective June 29th; pending a successful drug and alcohol screening. Shelby moved to approve pending a successful drug and alcohol screening, duly seconded by Breese. Motion carried viva voce.

Scott Yost requested approval for the retirement of Nelson Castrodale, effective July 6th. Nelson has served Greenfield Power & Light and the citizens of Greenfield for (45) forty-five years. The Mayor, along with the Board and Scott Yost, thanked Nelson for his many years of service and wished him well in his retirement. Breese moved to approve, duly seconded by Locke. Motion carried viva voce.

**WATER DEPARTMENT:**

Charles Gill requested approval of the Property Damage Release between the City of Greenfield Water Utility and Mark Morro Excavating, for damages incurred January 2024 to the 12” water main on Windswept Road, with a final settlement of $14,930.06; and to authorize the Mayor to sign the release. Locke moved to accept the Property Damage Release as requested and authorize the Mayor to sign, duly seconded by Shelby. Motion carried viva voce.

Charles Gill requested approval of the SwiftComply Service Agreement for the tracking of backflow testing information, which is required by state law, upon documentation approval by our City Attorney. Shelby moved to approve, subject to the changes being made to the satisfaction of our City Attorney; and to authorize the Mayor to sign, duly seconded by Breese. Motion carried viva voce.

**INFORMATION TECHNOLOGY DEPARTMENT:**

Rob Souchon requested approval to remove the following network equipment from the City of Greenfield Capital Assets List. Shelby moved to approve, duly seconded by Robertson. Motion carried viva voce.

**Number** **Asset** **Tag** **Serial Number Value**

1238 Network Switch 7505 FOC1247F04W $4,077.45

1239 Network Switch 7506 FDO1240T5W8 $7,902.45

1240 Network Switch 7607 FDO1240Y5W8 $7,902.45

1241 Network Switch 7608 FOC1246Y4P7 $7,902.45

1242 Network Switch 7609 FOC1246Y4KB $7,902.45

1244 Network Switch 7522 FDO1245Y0CR $3,312.45

1246 Network Switch 7524 FDO1245Y0CX $3,312.45

1247 Network Switch 7525 FDO1245T0DB $3,312.45

1257 Network Switch 7510 FDO1238Y4T1 $3,572.25

 **$49,196.85**

**MISCELLANEOUS ITEMS:** None

**ADJOURNMENT:**

There being no further business to be brought before the Greenfield Board of Public Works and Safety,

Shelby moved to adjourn the meeting at 10:24 a.m., duly seconded by Breese. Motion carried viva voce.

Mayor Guy Titus declared the meeting adjourned and announced that the next meeting of the Board of Works will be held on Tuesday, July 9th at 10:00 a.m.

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Penny Lawyer Guy Titus, Mayor

Deputy Clerk-Treasurer Presiding Officer

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Susan Dillman

Chief Deputy Clerk-Treasurer