



June 11, 2024

Mayor Guy Titus  
Board of Public Works and Safety  
10 South State Street  
Greenfield, IN 46140

Re: WWTP Improvements Project – Commonwealth Pay Request

Mayor and Board Members,

I am requesting the Board's approval of the invoices that have been submitted by Commonwealth Engineers, Inc. in the total amount of \$48,084.85. These invoices are for engineering services rendered from April 1, 2024 through April 30, 2024 and are summarized here:

<b>Apr-24</b>			
<b>Invoice #</b>	<b>Detail</b>	<b>Date</b>	<b>Amount</b>
59574	Amendment #4	5/22/2024	\$ 19,349.91
59575	Amendment #7	5/22/2024	\$ 28,734.94
<b>Total Pay Request</b>			<b>\$ 48,084.85</b>

Once approved, these invoices, along with the disbursement request form, will be submitted to the IFA/SRF for their review and approval. A copy of the invoices have been included with this request. Please let me know if there are any questions or if any other information is needed at this time.

Best Regards,

A handwritten signature in blue ink, appearing to read "Nicholas Dezelan".

Nicholas Dezelan, CHMM, ASP  
Wastewater Utility Manager

**Wastewater Utility**  
809 South State Street: Greenfield, Indiana 46140  
[wwtp@greenfieldin.org](mailto:wwtp@greenfieldin.org)  
Phone 317-477-4360 Fax 317-477-4361



**COMMONWEALTH™**  
**ENGINEERS, INC.**  
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City of Greenfield  
 Nicholas Dezelan, Manager  
 809 South State Street  
 Greenfield, IN 46140

Invoice number 59574  
 Date 05/22/2024

Project S20046 Greenfield - WWTP Improvements

For Basic Engineering Services rendered through April 30, 2024

Amendment# 4 signed 08/09/2022

ADDITIONAL CONSTRUCTION PHASE SERVICES, SRF-IFA PLANNING, COORDINATION & REVIEW

Description	Contract Amount	% Work To Date	Previous Billed	Amount Billed	This Inv Billed
<b>ADDITIONAL SRF-IFA REQUIRED WORK ITEMS</b>	27,605.00	100.00	27,605.00	27,605.00	0.00
Total	27,605.00	100.00	27,605.00	27,605.00	0.00

**Additional Construction Engineering**

Professional Fees

	Hours	Billed Amount
Designer IV	12.00	2,299.20
Project Manager IV	12.50	4,005.88
Project Manager III	1.00	299.83
Engineering Intern II	12.00	1,748.88
Engineering Intern I	41.00	5,389.46
Designer II	2.00	318.88
Reproduction Processor	0.25	23.05
Senior Process Engineer	18.75	4,953.59
Professional Fees subtotal	99.50	19,038.77

Reimbursable Expenses

	Units	Billed Amount
Miles	40.00	26.80
Reimbursable Expenses subtotal		26.80
Additional Construction Engineering subtotal		19,065.57

**Asset Management Plan & Fiscal Sustainability Plan**

Professional Fees

	Hours	Billed Amount
Engineering Intern II	1.50	218.61
Engineering Intern I	0.50	65.73
Professional Fees subtotal	2.00	284.34

Asset Management Plan & Fiscal Sustainability Plan subtotal 284.34

Invoice total **19,349.91**

**Invoice Summary**

Description	Contract Amount	Prior Billed	Total Billed	Remaining	Current Billed
<b>ADDITIONAL CONSTRUCTION ENGINEERING</b>	299,470.00	46,989.22	66,054.79	233,415.21	19,065.57
<b>SECURITY SYSTEM</b>	0.00	6,624.00	6,624.00	-6,624.00	0.00
<b>ADDITIONAL RESIDENT PROJECT REPRESENTATIVE</b>	180,000.00	180,000.00	180,000.00	0.00	0.00
<b>ADDITIONAL SRF-IFA REQUIRED WORK ITEMS</b>	27,605.00	27,605.00	27,605.00	0.00	0.00
<b>AMERICAN IRON &amp; STEEL COMPLIANCE</b>	25,000.00	435.88	435.88	24,564.12	0.00
<b>ASSET MANAGEMENT PLAN &amp; FISCAL SUSTAINABILITY PLAN</b>	100,000.00	4,922.99	5,207.33	94,792.67	284.34
<b>Total</b>	<b>632,075.00</b>	<b>266,577.09</b>	<b>285,927.00</b>	<b>346,148.00</b>	<b>19,349.91</b>



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City of Greenfield  
Nicholas Dezelan, Manager  
809 South State Street  
Greenfield, IN 46140

Invoice number 59575  
Date 05/22/2024

Project S20046 Greenfield - WWTP Improvements

For Basic Engineering Services rendered through April 30, 2024

Amendment# 7 signed 09/12/2023

WWTP ADDITIONAL CONSTRUCTION ENGINEERING & RESIDENT PROJECT REPRESENTATIVE

**Additional Resident Project Representative**

Professional Fees

	Hours	Billed Amount
Resident Project Representative IV	176.00	27,852.00
Professional Fees subtotal	176.00	27,852.00

Reimbursable Expenses

	Units	Billed Amount
Subsistence		57.50
Miles	1,232.00	825.44
Reimbursable Expenses subtotal		882.94
Additional Resident Project Representative subtotal		28,734.94

Invoice total **28,734.94**

**Invoice Summary**

Description	Contract Amount	Prior Billed	Total Billed	Remaining	Current Billed
<b>ADDITIONAL CONSTRUCTION ENGINEERING</b>	60,000.00	57,500.00	57,500.00	2,500.00	0.00
<b>ADDITIONAL RESIDENT PROJECT REPRESENTATIVE</b>	215,000.00	88,425.84	117,160.78	97,839.22	28,734.94
Total	275,000.00	145,925.84	174,660.78	100,339.22	28,734.94