



June 11, 2024

Mayor Guy Titus
Board of Public Works and Safety
10 South State Street
Greenfield, IN 46140

Re: New Hires

Mayor and Board Members,

We recently completed the interview process for open apprentice positions within the Wastewater Utility. James Connelly and Joseph "Alex" Able are both qualified candidates for the Wastewater Utility's apprenticeship training program. They both have prior experience in the field of wastewater infrastructure installation and maintenance. The primary function of their day to day responsibilities will be on the collection system crew, but they will also be trained on operations and maintenance at the WWTP.

After the successful completion of a 90 day probationary period, both Alex and James will be eligible to advance within the apprenticeship program based on their prior work experience and the completion of a skills and knowledge based evaluation. A maximum credit of 2000 hours would be given depending on their evaluation.

At this time, I am requesting that the Board approve the hire of James and Alex for the Wastewater Utility Apprentice Entry positions at an hourly rate of \$24.07 effective with the pay period starting June 22, 2024. Please let me know if there are any questions or if any other information is needed regarding this request.

Best Regards,

A handwritten signature in blue ink, appearing to read "Nicholas Dezelan".

Nicholas Dezelan, CHMM, ASP
Wastewater Utility Manager

cc: Mitch Ripley – Human Resources Director
Lori Elmore – Clerk-Treasurer
Jane Webb – Utility Coordinator

Wastewater Utility
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