**GREENFIELD BOARD OF PUBLIC WORKS AND SAFETY**

**April 23rd, 2024**

**10:00 A.M.**

**10 SOUTH STATE STREET**

**COUNCIL CHAMBERS, ROOM 127**

Present: Mayor Guy Titus Kathy Locke Larry Breese Glenna Shelby

 Brent Robertson Gregg Morelock

Lori Elmore Penny Lawyer

Charles Gill Tyler Rankins Mitch Ripley Joanie Fitzwater

Chief Brian Hartman Jason Koch

Nicholas Dezelan Chief Jason Horning

Mayor Guy Titus called the BOW meeting to order for the purpose of conducting the business for the City of Greenfield, Indiana. Shelby moved to approve the minutes of April 9th, 2024 duly seconded by Breese.

Motion carried viva voce.

**CLERK-TREASURERS OFFICE:**

Clerk-Treasurer Lori Elmore requested approval of the Claims Docket as submitted. Breese moved to approve, duly seconded by Locke. Motion carried viva voce.

Clerk-Treasurer Lori Elmore requested approval for the renewal of the Services Contract between the City of Greenfield and Local Government Services to assist the Clerk Treasurer’s Office, effective April 13th. Locke moved to approve, duly seconded by Breese. Motion carried viva voce.

Clerk-Treasurer Lori Elmore requested approval to hire Mercedes Phillips as a part-time summer employee in the Clerk Treasurer’s Office with an hourly rate of $17.50, effective April 23rd. Locke moved to approve, duly seconded by Shelby. Motion carried viva voce.

**CITY ATTORNEY:**

Gregg Morelock requested approval of the Consultant Agreement between the City of Greenfield and WSP USA, Inc. with a not-to-exceed cost of $50,000.00. Shelby moved to approve subject to the item still under negotiation and the change mentioned by the attorney, duly seconded by Robertson. Motion carried viva voce.

**WATER DEPARTMENT:**

Charles Gill requested the bids received for the shoring box be opened and read into record. The bids received were:

 **United Rentals $26,119.00**

 **Sunbelt Rentals $26,392.27**

Charles Gill requested to table and return at the end of the meeting with a recommendation.

Charles Gill requested approval to reject the bid received from Larkin Greenwood Ford for the mini dump truck that was opened at the last BOW meeting and approval to go back out for re-bid. Locke moved to approve, duly seconded by Breese. Motion carried viva voce.

Charles Gill returned at the end of the meeting and requested approval to award United Rentals for the shoring box with a cost of $26,119.00. Locke moved to approve, duly seconded by Shelby. Motion carried viva voce.

**STREET DEPARTMENT:**

Tyler Rankins requested the bids received for the street sweeper be opened and read into record. The bid received was:

 **Brown Equipment Company $349,776.00 (Sourcewell pricing)**

$364,776.00 minus trade-in of 2003 Johnston 4 wheel sweeper of $15,000.00 = $349,776.00.

Tyler Rankins requested to table and return at the end of the meeting with a recommendation.

Tyler Rankins requested approval to award HSC Pavement Maintenance for the seal coating of the downtown parking lots with a cost of $24,756.50. Robertson moved to approve, duly seconded by Shelby. Motion carried viva voce.

Tyler Rankins requested approval of the Certificate of Burial Rights which were in circulation.

Tyler Rankins requested approval of the Brightview contract for the landscape maintenance of the SR 9 medians and downtown planters. Funds are allocated from the Council’s budget. Locke moved to approve, duly seconded by Breese. Motion carried viva voce.

Tyler Rankins returned at the end of the meeting and requested approval to award Brown Equipment Company for the new street sweeper with a cost of $349,776.00. Breese moved to approve, duly seconded by Locke. Motion carried viva voce.

**HUMAN RESOURCES:**

Mitch Ripley requested approval of the pay increase for Lilly Richmond with an hourly rate of $20.00, effective April 13th. Funds are allocated from the Council’s budget. Shelby moved to approve, duly seconded by Locke. Motion carried viva voce.

**PLANNING DEPARTMENT:**

Joanie Fitzwater requested approval of the Secondary Plat, the Subdivision Agreement and the Improvement surety as submitted for Evergreen Estates, Section 1. The Clerk Treasurer’s Office will hold the Plat, Subdivision Agreement and Improvement surety contingent upon receiving the bonds. Shelby moved to approve, duly seconded by Robertson. Motion carried viva voce.

**POLICE DEPARTMENT:**

Chief Brian Hartman requested approval for out of state travel for (4) four officers to attend Police Week in Washington, DC from May 12th – 16th with a not-to-exceed cost of $1,600.00. The officers will be driving (1) one City of Greenfield police vehicle. Locke moved to approve, duly seconded by Breese. Motion carried viva voce.

Chief Brian Hartman requested approval to auction off the following (5) five police vehicles at an upcoming auto auction held by Kesler Schaefer Auto Auction. Breese moved to approve, duly seconded by Locke. Motion carried viva voce.

**2013 White Chevy Tahoe VIN# 1GNLC2E09DR357758 Mileage 116,287**

**2016 White Dodge Charger VIN# 2C3CDXKT4GH189263 Mileage 98,480**

**2016 White Dodge Charger VIN# 2C3CDXKT9GH189260 Mileage 83,837**

**2016 Gray Dodge Caravan VIN# 2C4RDGBGXGR386540 Mileage 125,115**

**2018 Black Chevy Tahoe VIN# 1GNSKDEC3JR319815 Mileage 99,394**

**ENGINEERING DEPARTMENT:**

Jason Koch requested approval for the Professional Services Agreement with Wessler Engineering, Inc., for engineering services to update the Storm Water Master Plan, with a not-to-exceed amount of $51,800.00; with a contract expiration date of December 31st, 2024. Locke moved to approve, duly seconded by Shelby. Motion carried viva voce.

Jason Koch requested approval for the Reimbursement Agreement with Indiana Gas Company, Inc. d/b/a CenterPoint Energy North, for lowering the existing 8” gas line that runs on the north leg of the intersection, involving the roundabout project at CR300N and Fortville Pike with a cost of $55,188.50. Robertson moved to approve, duly seconded by Breese. Motion carried viva voce.

Jason Koch requested permission to seek bids for the 2024 Community Crossing Matching Grant. The City of Greenfield was awarded $1,328,034.00 in CCMG funds with the City matching these funds for a total of $2,656,068.00, for resurfacing projects throughout the City. Shelby moved to approve, duly seconded by Locke. Motion carried viva voce.

Jason Koch requested approval for the Professional Services Agreement with Burgess & Niple, Inc. for engineering services for the site layout at 823 W. US 40, for the intended use of moving Greenfield Power and Light and a new water treatment plant to replace the aging Baldwin plant, with a not-to-exceed amount of $206,550.00; with a contract expiration date of December 31st, 2024. Breese moved to approve, duly seconded by Shelby. Motion carried viva voce.

**POWER AND LIGHT:**

Mayor Guy Titus stated the amended job description for Distribution Engineer has been removed from the agenda.

**WASTE WATER DEPARTMENT:**

Nicholas Dezelan requested approval for the promotion of Matt Turner to Apprenticeship Entry position with an hourly rate of $24.07, effective April 13th. Matt has successfully completed the probationary period and is eligible for enrollment into the Wastewater Utility’s Apprenticeship Program. Robertson moved to approve, duly seconded by Shelby. Motion carried viva voce.

**FIRE DEPARTMENT:**

Chief Jason Horning requested approval for the time driven promotion for Andrew Ward to Private at a bi-weekly amount of $2,473.49 plus an annual $4,000.00 Paramedic stipend, effective April 27th. Shelby moved to approve, duly seconded by Locke. Motion carried viva voce.

Chief Jason Horning requested permission to seek bids for new turnout gear. Locke moved to approve, duly seconded by Robertson. Motion carried viva voce.

Chief Jason Horning requested approval of the 1st Quarter Ambulance Billing Write Off’s in the amount of $763,830.26. Shelby commented to the Board that over $700,000.00 of the write off’s is attributable to Medicare and Medicaid. Shelby moved to approve, duly seconded by Robertson. Motion carried viva voce.

Chief Jason Horning informed the Board of the 2021 Indiana Medicaid Governmental Ambulance Payment Adjustment reimbursement of $90,453.11. The total Medicaid write off’s for 2021 was $741,811.16.

**MISCELLANEOUS ITEMS:**

**ADJOURNMENT:**

There being no further business to be brought before the Greenfield Board of Public Works and Safety,

Shelby moved to adjourn the meeting at 10:45 a.m., duly seconded by Breese. Motion carried viva voce.

Mayor Guy Titus declared the meeting adjourned and announced that the next meeting of the Board of Works will be held on Tuesday, May 14th at 10:00 a.m.

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Penny Lawyer Guy Titus, Mayor

Deputy Clerk-Treasurer Presiding Officer

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Lori Elmore

Clerk-Treasurer