



09 April 2024

Mayor Guy Titus
Board of Works and Public Safety
10 South State St.
Greenfield, IN 46140

Re: Permission to Seek Bids

Mayor and Board Members,

I am requesting the board's authorization to seek bids using the best pricing method available for a Trench Shoring box. This box is necessary for the protection of our personnel in construction projects.

I welcome any questions the Board may have on this request.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Charles Gill".

Charles Gill
Manager
Water Utility

cc: Jane Webb, Utility Coordinator
Lori Elmore, Clerk-Treasurer