**GREENFIELD BOARD OF PUBLIC WORKS AND SAFETY**

**March 26th 2024**

**10:00 A.M.**

**10 SOUTH STATE STREET**

**COUNCIL CHAMBERS, ROOM 127**

Present: Mayor Guy Titus Kathy Locke Brent Robertson Gregg Morelock

Lori Elmore Penny Lawyer

Joanie Fitzwater Chief Brian Hartman Tim Boyk Jason Koch

Scott Yost Jane Webb

Nicholas Dezelan Rob Souchon

Attended by Zoom: Larry Breese Glenna Shelby

Mayor Guy Titus called the BOW meeting to order for the purpose of conducting the business for the City of Greenfield, Indiana. Locke moved to approve the minutes of March 12th, 2024 duly seconded by Robertson. Motion carried viva voce.

**CLERK-TREASURERS OFFICE:**

Clerk-Treasurer Lori Elmore requested approval of the Claims Docket as submitted. Locke moved to approve, duly seconded by Shelby. Motion carried viva voce.

Clerk-Treasurer Lori Elmore requested approval of the January 2024 Fund, Appropriation and Revenue reports. Robertson moved to approve, duly seconded by Locke. Motion carried viva voce.

Clerk-Treasurer Lori Elmore requested approval for the Conflict of Interest form as submitted. Locke moved to approve, duly seconded by Robertson. Motion carried viva voce.

Glenna Shelby abstained from voting.

**PLANNING DEPARTMENT:**

Joanie Fitzwater requested approval of the Replat of Lot I in the Replat of Lot B in the Greenfield Business Park, Section 5 – Secondary Plat. Shelby moved to approve, duly seconded by Locke.

Motion carried viva voce.

Joanie Fitzwater requested approval of the Replat of Meeks Reserve Block 11, Lot 15. Locke moved to approve, duly seconded by Robertson. Motion carried viva voce.

Joanie Fitzwater requested approval to seek quotes for weed, mowing and trash removal for zoning violations. Robertson moved to approve, duly seconded by Shelby. Motion carried viva voce.

**POLICE DEPARTMENT:**

Chief Brian Hartman requested approval to reject the bid we received from Blunk Safety Systems for the weapons lockers due to the overall cost. Locke moved to approve, duly seconded by Shelby.

Motion carried viva voce. This will not be rebid at this time.

Chief Brian Hartman requested approval to award Blunk Safety Systems for the emergency lights and equipment for the following (7) seven vehicles; (4) four Patrol vehicles with a cost of $28,780.47, (1) one Supervisor vehicle with a cost of $7,174.97 and (2) two Detective vehicles with a cost of $6,325.50. Robertson moved to approve, duly seconded by Locke. Motion carried viva voce.

Chief Brian Hartman requested approval to seek quotes for an upgraded storefront style entryway or just the door itself. Shelby moved to approve, duly seconded by Locke. Motion carried viva voce.

**STREET DEPARTMENT:**

Tim Boyk requested approval to seek quotes for the downtown parking lot seal coating; which consists of (8) eight parking lots. Locke moved to approve, duly seconded by Robertson.

Motion carried viva voce.

Tim Boyk requested approval of the Certificate of Burial Rights which were in circulation.

Tim Boyk requested approval of the material bid estimate for crack sealing from National Pavement Maintenance with a cost of $35,091.01. Locke moved to approve, duly seconded by Shelby. Motion carried viva voce.

**ENGINEERING DEPARTMENT:**

Jason Koch requested approval for the Professional Services Agreement with EMCS, for engineering services for the City of Greenfield Project entitled Traffic Engineering On-Call, with a not-to-exceed amount of $20,000.00; with a contract expiration date of December 31st, 2025. The contract will be paid for with proceeds of the Road Impact Fund, as allowed for in State Law. Locke moved to approve, duly seconded by Robertson. Motion carried viva voce.

**POWER AND LIGHT:**

Scott Yost requested approval of the promotion for Pat Byerley to Technical Services Supervisor with a bi-weekly amount of $3,428.43, effective March 16th. Robertson moved to approve, duly seconded by Locke. Motion carried viva voce.

**UTILITY COORDINATOR:**

Jane Webb requested approval of the 2nd Quarter Tracker as submitted. Locke moved to approve, duly seconded by Shelby. Motion carried viva voce.

PROPOSED ECA FACTOR / KWH $0.000000

PREVIOUS ECA FACTOR / KWH $0.000000

CHANGE IN ECA / KWH $0.000000

**WASTE WATER DEPARTMENT:**

Nicholas Dezelan requested approval of the proposal from Maxim Automation for the replacement of (6) six lift station telemetry radios with a cost of $25,200.00. Locke moved to approve, duly seconded by Robertson. Motion carried viva voce.

Nicholas Dezelan requested approval for Task Order #2024-01 with Commonwealth Engineers, Inc. to update our Sewer Use Ordinance and review the other sections of the City’s Chapter 51 Sewers and update those as needed, due to the completion of the new Wastewater Treatment Plant, with a not-to-exceed amount of $25,000.00. This update will be a combined effort between the City and Commonwealth Engineers, Inc. and final direction will be determined by the City attorney to ensure that the update is consistent with the other chapters of the City code and is detailed in item 1.E. of their proposal. Shelby moved to approve, duly seconded by Robertson. Motion carried viva voce.

Nicholas Dezelan requested approval of the revised proposal from Commercial Office Environments for the new Wastewater Treatment Plant office furniture package with a cost of $98,091.75. Locke moved to approve, duly seconded by Robertson. Motion carried viva voce.

**INFORMATION TECHNOLOGY DEPARTMENT:**

Rob Souchon provided an update on the software and hardware upgrade to the VM Network that the IT Department installed over several days.

Rob Souchon requested approval of the Lease Agreement between The Water Department and Braden Office Equipment for (3) three printers; (1) one at each of the Water Plants and (1) one at the main facility, with a total cost of $214.00 per month plus pages printed. Robertson moved to approve, duly seconded by Shelby. Motion carried viva voce.

**Automated Business Solutions $152.00 Kyocera 4053ci – Large Unit only Braden Office Equipment $214.00 which includes: $120.00 Konica C450i – Large unit**

**$ 47.00 Konica C4050i – Small unit**

**$ 47.00 Konica C4050i--Small unit**

**MISCELLANEOUS ITEMS:** None

**ADJOURNMENT:**

There being no further business to be brought before the Greenfield Board of Public Works and Safety,

Shelby moved to adjourn the meeting at 10:27 a.m., duly seconded by Locke. Motion carried viva voce.

Mayor Guy Titus declared the meeting adjourned and announced that the next meeting of the Board of Works will be held on Tuesday, April 9th at 10:00 a.m.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Penny Lawyer Guy Titus, Mayor

Deputy Clerk-Treasurer Presiding Officer

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Lori Elmore

Clerk-Treasurer